Dear Panther Marching Band Families,

It is my honor to welcome you and your students to the 2020-2021 Panther Marching Band. We come off an incredibly exciting 2019-2020 school year filled with positive experiences: Penncrest Festival of Bands, Performance during Eagles Halftime, televised visits from Fox 29 and CBS3, and weekly exciting and purposeful performances throughout the football season! We are particularly proud of our members who volunteer to serve our community for basketball, hockey, unified bocce, and soccer games! Our current students truly send the message that Jack Hontz’s legacy is alive and well!

I encourage you to reach out with any questions or concerns you may have. Your student is about to enter the second-largest band in the country. I promise to help make this experience enjoyable, safe, worthwhile, and appropriately challenging. Your students are in good hands with our staff and fellow students!

The current global shutdown due to COVID-19 continues to impact our Marching Band planning, so I appreciate your flexibility. At the time of this letter writing, we are considering rescheduling our canceled 2020 Orlando Trip and may have to alter our summer rehearsal schedule. We will likely change our Band Front and Drumline audition process. We must also adjust collecting uniforms and instruments from the current season. I appreciate your patience and I know that this summer and fall could look different for us. I will update you as soon as I have new information.

Be well this summer! Relax, recharge, and get ready for the Panther Marching Band! It will be so good to be with you all as we gather again to celebrate our community!

Sincerely,

Nicholas Pignataro, Director
npignataro@wssd.org
(610) 892-3470 ext. 2135

Enclosed:
Summer Rehearsal Information, Season Schedule, Uniform Fittings, Uniform Care, Uniform Policy, Class Attendance Policy, Weather Plan for Performances, Fundraising Opportunities, Fundraising Opportunities, Parent/Guardian Volunteer Opportunities, Charms Office Assistant Access Information
Stay Connected With Band Staff

**Director:** Mr. Nicholas Pignataro
npignataro@wssd.org and npignataro@wssd.org
Twitter: @HavenBandOrch and @mr_pignataro
Facebook: Haven Band and Orchestra; and SHHS Marching Band (operated by parent/guardian volunteers)
Instagram: HavenBandOrch
Website: https://tinyurl.com/HavenBandOrch

**Assistant Director:** Mr. Henry Pearlberg hpearlberg@wssd.org and hpearlberg@wssdgmail.org

**Drumline Instructor:** Mr. Gusten Rudolph

**Assistant Instrumentalist Instructor:** Ms. Deanna Herb

**Band Front Director:** Mrs. Kelly Caulfield kcaulfield@wssdgmail.org

**Dance Instructor:** Ms. Samantha Falzone

**Dance Instructor:** Ms. Sabrina Follo

**Assistant Dance Instructor:** Mrs. Jennifer Lucas

**Silks Instructor:** Ms. Arya Boris havensilks@gmail.com and Instagram: havensilksteam

Summer Rehearsal Information

Summer preparation is the most-important key to meeting the high standards of the Panther Marching Band. Marching Band is a class that meets during the school day. Summer preparation is crucial as it is for all of our Strath Haven programs.

**Pump-Up Rehearsals** CANCELLED DUE TO SCHOOL CLOSURE
Instrumentalists in Auditorium
Band Front in Gym
**Wednesday, June 10th:** 5th Block Rehearsal- 2:05-3:00pm
**Thursday, June 11th:** 5th Block Rehearsal- 2:05-3:00pm
There are two simple goals for these: make good sounds with the new music and to have fun! That's it! This is the second year for these types of rehearsals to get an exciting jump on the 2020 season. Students will get a copy of Never Gonna Give You Up, Every Little Thing She Does is Magic, My Songs Know What You Did in the Dark (Light em Up), Hooked On a Feeling, and Shut Up and Dance. 8th grade students can come to the High School at the start of Connections period. These rehearsals are not mandatory. CANCELLED DUE TO SCHOOL CLOSURE

**Instrumentalist Summer Rehearsals**- Mondays June 29th and July 13th 5:00pm-7:00pm
Instrumentalists should attend these rehearsals to learn music for the field and stands. This will ensure students are prepared for Band Camp. These rehearsals are optional but will guarantee a successful start to the season. Students bring instruments and music from this packet.
Leadership Camp- Monday, August 24th-Friday, August 28th 9:00am-4:00pm (ROLLING START)
Only designated student leaders attend this camp. NOTE: Rolling start: Drum Majors, Student Directors, and Team Captains called Monday. Section leaders join on Tuesday. ALL leaders called Wednesday through Friday. The Band sets very high standards for Student Leaders and expects them to attend these sessions to prepare for the full band arrival the following week. Class attendance policies go into effect this week for leaders only. This is a very exciting week for leaders as they get to catch up from the summer break, learn new drill, learn new music, complete a fun day of team-building exercises, and learn teaching strategies that will prepare them to guide the entire band. The week ends Friday evening with a home game vs. Interboro for a 7pm Pep-Band performance.

Drumline Camp- Monday, August 24th-Thursday, August 27th 7:30am-12:00pm
A great band starts with a great Drumline! All Drumline students attend these sessions to learn how to properly use and care for equipment, meet staff and student leaders, and rehearse music. This is a chance to work as a high-achieving drumline with many hard-working percussionists! Students bring a reusable water bottle (Band Boosters provides water cooler), music from this packet, two sharpened pencils, and sunscreen. Students MUST wear closed-toe shoes during outdoor rehearsals. Students wear light clothing designed for warm weather. Students must wear clothing that covers the torso.

9th Grade/New Student Orientation One-Day Camp- Friday, August 28th 9:00am-12:30pm
First-year Marching Band woodwind and brass players attend a pre-Band Camp session to learn expectations, review music, meet band “siblings;” find storage lockers, meet the marching band staff, and learn field marching basics. Returning students will join new members at 11am for a music rehearsal. Students bring instruments, music from this packet, a reusable water bottle (Band Boosters provides water cooler), and sunscreen. Band Front members do NOT attend this day. Students MUST wear closed-toe shoes during outdoor rehearsals. Students wear light clothing designed for warm weather. Students must wear clothing that covers the torso.

Instrumentalist Pre-Camp Rehearsal- Friday, August 28th 11:00am-1:00pm
All returning instrumentalists will join first-year students in an indoor music rehearsal to prepare for the following week’s Band Camp. This rehearsal is to help the Band catch up as Band Camp will end on Thursday of the following week and not Friday (the first full-band game is Thursday night before Labor day). Students bring instruments and music from this packet. Students unable to attend this pre-camp rehearsal must contact the Band Director npignataro@wssdgmail.org or npignataro@wssdgmail.org and submit a short video of themselves preparing Never Gonna Give You Up.

Full Marching Band Camp- Monday, August 31st-Thursday, September 3rd 9:00am-4:00pm
Band Camp is the biggest reason that students feel successful in our Band! Students must attend every day of camp and remain on campus for the full day. Band Camp, like every Marching Band rehearsal, is considered class and class attendance policies go into effect for this week. Students participating in athletics must inform the Band Director and Coaches of their plan to equitably split their time between Band Camp and practices/games. Students bring bagged lunch, a reusable water bottle (Band Boosters provides water cooler), instruments, music from this packet, two sharpened pencils, and sunscreen. Students MUST wear closed-toe shoes during outdoor rehearsals. Students wear light clothing designed for warm weather. Students must wear clothing that covers the torso.
Season Schedule

Marching Band is a class and adheres to the same attendance policy as other Strath Haven classes. This class meets on Tuesday, Thursday, and Friday each week during 5th block. In addition:

August 24th-27th: Drumline Camp 7:30am-12:00pm
August 24th-28th: Leadership Camp 9:00am-4:00pm (ROLLING START)
August 28th: 9th Grade Band Orientation 9:00am-12:00pm
August 28th: Full Band Pre-Camp Rehearsal 11:00am-1:00pm
August 28rd: Football home vs. Interboro 7:00pm- Leadership Only, ALL leadership attend
August 31st-September 3rd: Full Band Camp 9:00am-4:00pm
(Thursday) September 3rd: Home Football vs. Radnor 7pm

(Wednesday) September 9th: Evening Rehearsal 6:30pm-8:30pm
September 11th: Away Football at Springfield 7pm
(Thursday) September 17th: Away Football at Marple Newtown 7pm
(Monday) September 21st: Evening Rehearsal 6:30pm-8:30pm
September 25th: Home Football vs. Garnet Valley 7pm
(Monday) September 28th: Evening Rehearsal 6:30pm-8:30pm

October 2nd: Home Football vs. Harriton 7pm
October 9th: Away Football at Conestoga 7pm
October 10th: Penncrest Festival of Bands exhibition show 5pm
October 16th: Home Football vs. Lower Merion 7pm-HOMECOMING and BAND NIGHT
October 23rd: Home Football vs. Upper Darby
    - Band Senior Recognition Ceremony in SHHS auditorium 5-5:30pm
October 24th: Media Halloween Parade- 11am
October 30th: Away Football at Penncrest- 7pm

(Wednesday) November 4th: Marching Band Outdoor Showcase Concert 7pm
(Wednesday) November 11th: Media Veterans’ Day Parade (during school day)
November 6th: Playoff game- 7pm (Team and Location TBD)
November 13th: Playoff game- 7pm (Team and Location TBD)
November 20th: Playoff game- 7pm (Team and Location TBD)
Uniform Fittings

All students must be fitting for Marching Band Uniforms. Uniforms sizes are distributed first-come, first-served. Students can arrive at any time during the fitting session window. Contact Mrs. Caulfield kcaulfield@wssd.org if you are not able to attend designated fitting session.

Uniform sizes are distributed first come, first served. Students attending the earliest possible sessions have a better chance of getting a properly-fitting uniform. Students attending later sessions may get a uniform that is slightly large or small.

Band Front fitting time options
- Tuesday, August 25th 10:00am-2:00pm
- Thursday, August 27th 4:00pm-7:00pm
- Wednesday, September 2nd 4:00pm-7:00pm

Instrumentalist fitting time options
- Thursday, August 27th 4:00pm-7:00pm
- Tuesday, September 1st 4:00pm-7:00pm
- Wednesday, September 2nd 4:00pm-7:00pm

Payment Information

**Instrumentalist**
- Uniform Fee- $25.00
- T-Shirt- $15.00
- Shoes- $35.00 (used shoes $15)
- Gloves- $5.00 (All except percussion)
- Berets- $8.00 (Tuba players only)

**Band Front**
- Uniform Fee- $25.00
- T-Shirt- $15.00
- Boots- $50.00 (used boots $20)
- Gloves- $5.00 (recommend 2 pairs)
- Danskin Bodysuit- $30.00 (prepaid/ordered in advance)

Percussion Fee- $25.00 (Snares, bass, & quints only)
Instrument Fee- $20.00 (Tuba, baritone, piccolo, & mellophone only)

Recommended, but optional: Official Haven black backpack $20.00, Band Front fleece jacket $35, Band Front sweatpants $22.00

These items conform with Uniform Policies for Performance and Warm-Up

**Uniform Fee**— Includes repairs and end of the year cleaning. Students are responsible for cleaning throughout the year.

**T-Shirt**— ALL members are required to purchase a t-shirt. *(Worn for TV appearances, trips, and under uniform coats. Returning members purchase only if needed.)*

**Shoes/Boots**— Shoe and boot samples are provided at the time of fitting. Students will order the correct size. Socks should be worn to try on shoes and boots.

Students keep all purchased items. Each item is a one-time purchase unless students outgrow or lose the item.

All payments are due at the time of fitting – Checks should be made payable to: “**SHHS Band Boosters**”. Credit Card payments are available using Charms Office Assistant: (see final page-subject to 3% processing fee) *Uniforms will not be released to students until payment is made.*

**Uniform Returns:** Students must turn in uniforms after the last band event. Students turning in uniforms late should return them to the band room, labeled with their name for easy identification. Students not returning uniforms will be put on the obligation list in the office.
Uniform Care

Students are responsible to maintain individual uniforms. The School District, with taxpayer funding, provides these uniforms for our students. It is crucial that students learn responsible care habits to make the most of these District resources. Students must bring broken, damaged, or defective uniforms to the Band office immediately upon noticing an issue.

Uniforms
1. Hang uniform immediately after use and air out overnight. Keep the uniforms outside of the garment bag overnight.
2. Check for any dirt/spots and brush off or wipe with damp cloth.
3. Air dry thoroughly before storing wet/damp uniforms in closet. Do not store wet uniforms in garment bag.
4. Dry clean uniforms if dirty or stained. Take uniforms to cleaners and do NOT wash in home machines.
5. Store uniforms in garment bags while traveling.
6. Take uniforms home from school. Uniforms may not stay on school property during the season.

Hats (Shakos)
1. Air out hat overnight after use. Do not place in hat box until the following day.
2. Wipe wet spots with dry, lint-free, cloths.
3. Store hat in unlatched box the following day. Leave box partly open.
4. Store NO other items in hat box. (food, wet gloves, plastic bags, etc.)
5. If necessary, hat vinyl may be wiped with ArmorAll Cleaning Wipes or other mild cleaning wipes.
6. If necessary, wipe hat fabric with lint-free moist cloth.

Band Shoes
1. Air out overnight.
2. Wipe shoes with a dry cloth after each use.
3. Leave NO socks in the shoes.

Repair Responsibilities
Students who lose or damage uniforms beyond reasonable wear-and-tear are responsible to pay the School District for the cost of a new uniform item:

Uniform Coat $380
Uniform Trousers $172
Hat (Shako) $56
Hat (Shako) Box $10
Plume $24
Garment Bag $17
Raincoat $50
Band Front Bib $127
Skirt $98
Uniform Policy for Performances and Warm-Up

Full Uniform-Instrumentalists: Band hat (beret for tuba players), Instrumentalist jacket, #12 t-shirt underneath jacket, black gloves (no gloves for percussion) pants, shorts/pants underneath pants), black socks, black band shoes.

Warm-Up Uniform-Instrumentalists: #12 t-shirt, pants, black socks, black band shoes; hat, jacket, and gloves are nearby.

Full and Warm-Up Uniform-Band Front: braided hair with appropriate hair tie, black body suit, bib, skirt, stockings, black boots, gloves.

Uniform notes for ALL students:
- Small backpacks may be worn during marching to stadium/crossing the bridge.
  - Minimize the amount of things worth carrying.
  - Place reusable water bottles in backpacks.
  - Multiple students can share a bag, requiring less bags.
  - Bags must be completely black except for Strath Haven-specific logos or writing.
  - Logos and writing that are not Strath Haven-specific must be smaller than 3” by 5.”
- Additional cold-weather layers may be worn under uniform and must be black.
- Students may wear scarves and ear muffs that are black, silver, white, or any combination of these colors.
- Band Front students may wear hooded sweatshirts or zip-up jackets over uniforms. These must be black. They do not have to be Strath Haven-specific.
- Students may wear stud earings or hoops that are tight to the ear and leave no space between the earing and the ear.
- Students may wear a wrist watch.
- No bracelets or visible necklaces are permitted with the uniform.
- If raincoats are issued, students place nothing in pockets. Hoods are worn down and unzipped to show Panther logo. Raincoats must be fully buttoned top-to-bottom with the exception of the topmost button.

Class Attendance Policy

The complete Marching Band Handbook is available online. The School Day ends after 5th Block is finished. Students have the option to leave school after 4th Block if they are not engaged in music ensembles, extra help, or club activities. “After School” refers to the time after 5th Block.

Marching Band is a class that awards students with required arts credit. The class operates like any other class at Strath Haven—of course it is very hands-on, fun, and unique! The Director takes formal attendance at every Band class and performance.

All Band rehearsals and performances should be considered mandatory. Every single student is very important and valuable to the overall function of the Panther Band. While the Band has many students, each deserves the time and attention of the professional band staff and fellow student members. Band participation is a serious honor and commitment; the Director expects that students will adjust personal schedules so that they may properly participate. While the Band attendance policy is firm, it is designed to meet students’ needs. The Director promises to help and accommodate any student who actively communicates scheduling concerns.
Absences:
Students must provide a written explanation for any absence, regardless of reason. Students and Parents/Guardians should fill out this Google Form to notify the Director of all absences: Click HERE (also found here). Students can provide a teacher pass or doctor's note delivered to the Director’s mailbox near the Instrumental Music office door. While the Director encourages students to explain situations face-to-face as a personal courtesy, verbal notifications must be followed up with a written explanation. If the form does not work, please email npignataro@wssd.org or npignataro@wssdgmail.org.

Performances Absences:
Students must provide adult-written absence notification at least one week (5 school days) before a performance so the Staff has time to re-write music and drill to accommodate for the change. This excludes documented and unforeseeable emergencies. Family dinners are not considered emergency excuses for performance absences.

Excused absences:
Students are permitted five (5) excused absences per semester. Excused absences require a pass from a teacher, a doctor’s note, or a Google Form note from a guardian. Students with more than 5 excused absences are required to visit the Director during part of the lunch period or after school to work on music, drill, or to be caught up. Students who do not meet this requirement will lose grade points until the requirement is met. Excused absences include absence from school day due to illness, absence from school day due to other school-approved reason, medical specialist appointment that cannot reasonably be scheduled at another time, college class meeting, school-sponsored athletic games that have been pre-approved by the Director, school-sponsored activities that cannot reasonably be scheduled at another time, or another absence deemed acceptable at the Director’s discretion.

Unexcused absences:
Students are permitted zero (0) unacceptable absences per season before negatively affecting semester grades.

Plan for frequently-occurring absences:
Strath Haven High School encourages students to be involved in many organizations and activities. It is reasonable that Panther Band members may have frequent absences due to pre-approved, frequently occurring events. The Director will make every effort to accommodate students involved in multiple activities and will always be supportive in students’ diverse interests. For these pre-approved cases, the Director and student will develop a series of alternate assignments that benefits both the student and the Band to be submitted on a schedule agreed upon by the Director and student. These assignments will not be time-wasting nor unreasonably time-consuming, but they will ensure active participation for students who are unable to be physically present for Band events.
Weather Plan for Performances

Because Marching Band is largely an outdoor activity, students must be prepared to participate in various weather conditions. The Band will make every effort to attend football games in rainy weather while considering student safety and equipment/uniform protection. Band staff closely watches several weather forecasts for a week leading up to a performance. For the most flexibility, the staff monitors the forecast right up until game time before making a final weather plan decision since forecasts are sometimes inaccurate.

Weather Plan A- Fair Weather
Band performs as scheduled in full uniform

Weather Plan B- Heat
Band performs as scheduled in full uniform with option of removing gloves, hats, and jackets at the Director’s discretion.

Weather Plan C- Light Rain/Threat of Rain
Band performs in full uniform as scheduled wearing raincoats. The Band performs in the stands. Students bring instrument cases to stadium in case rain starts and instruments must be put away and protected during game. The Band remains in the stands to cheer on the football team and will begin playing again when rain stops. The Band will not perform a halftime show if the field is too wet due to slippery conditions—students marching shoes and boots make marching on a wet field difficult and unsafe. If rain becomes heavy, students will put instruments in cases for the remainder of the game but stay to cheer on the football team.

Weather Plan D- Moderate to Steady Rain
Band attends football game in full uniform wearing raincoats. Students pack instrument cases to protect instruments from rain. The Band will not perform a halftime show if the field is too wet. The Band will not perform a halftime show if the field is wet due to slippery conditions—students marching shoes and boots make marching on a wet field difficult and unsafe. If rain becomes heavy, students will keep instruments in cases for the remainder of the game but stay to cheer on the football team while considering student safety.

Weather Cancelation
The Band performance is canceled if lightning is detected in the area or if the Athletic Department has deemed the game unsafe to play.
These fundraisers below will be made available to students. Money earned on fundraisers will be credited to reducing each participating student’s trip travel cost.

**Snap! Raise:** Monday, August 31 - Tuesday, September 15th- online fundraiser inviting friends and family to donate to the Band. Prizes for top donors include an Apple Watch, Band spiritwear, a pep-band performance at a local event, and a chamber music performance by members of the Band/Orchestra. - 25% profit return to students to defray travel costs. Link will be made available in August.

**Joe Corbi’s Pizza:** Band Camp Week- 50% profit return to students to defray travel cost

**Holiday Cookie Sale:** December- 50% profit return to students to defray travel costs

**Wawa Hoagie Sale:** Monday, August 31 – Friday, November 24 (Note: Wawa coupons available for sale throughout the year)

**Strath Haven Band Online Store:** August through September – Opening date TBA Purchase band wear and spirit wear from an online store [http://www.logowearhouse.com/havenband.html](http://www.logowearhouse.com/havenband.html)

**Chick-fil-A:** THURSDAY LUNCH – September 3rd @ SHHS for students only. Coordinator needed.
- $6 per student: Sandwich, chips, drink
- Students place order two days before
ATTENTION INSTRUMENTALIST AND BAND FRONT PARENTS

HELP NEEDED!!

Please look at the list below and select at least one or two areas in which you would be willing to help this year. *Even if you have volunteered in the past, it is important to return this form so we have accurate lists for this season.* Thank you for your willingness to help the band organization!

____ 1. Preparing for Band Camp (getting uniforms organized) *(15-20 parents)* summer dates will be announced *(6-10 parents)*

____ 2. Helping with Band Front Only uniform fitting – week before and during band camp. *(6-8 parents)*

_____ Tuesday 8/25
(10:00am-2:00pm)

_____ Thursday 8/27
(4:00pm-7:00pm)

_____ Wednesday 9/2
(4:00pm-7:00pm)

____ 3. Helping with Instrumentalist uniform fitting and distribution during Band Camp – week before and during band camp. *(25-30 parents)*

_____ Thursday 8/27
(4:00pm-7:00pm)

_____ Tuesday 9/1
(4:00pm-7:00pm)

_____ Wednesday 9/2
(4:00pm-7:00pm)

____ 4. Sewing – making repairs to uniforms *(5-10 parents)*

_____ during the summer (in preparation for Band Camp)

_____ during Band Camp

_____ as needed during the year

____ 5. Parents to help in the summer to pick up uniforms from Dry Cleaners and bring to school – *(3-4 parents with Van or SUV)*

____ 6. Helping with the Band Showcase (evening concert after Marching Band Season) *(6-8 parents)*

____ 7. Parents willing to donate and/or help get donations for raffle baskets at the Band Showcase *(3-4 parents)*

____ 8. Helping to collect band uniforms (after the last band event) *(8-10 parents)*

____ 9. Helping to deliver uniforms to cleaner after Marching Band season *(3-4 parents, with van or station wagon)*

____ 10. Supplying refreshments for concert – evening in March *(Sign up for this only if your student will also be in Symphonic Band.)* *(25-30 parents)*

(over)
11. Helping with refreshments at concerts – evening in March and May Sign up for this only if your student will also be in Symphonic Band.) (2-4 parents)

12. Helping with the Band Picnic – after school, one day in June (5-6 parents)

13. Wawa Hoagie Fundraiser – distributing order forms and collecting money from band members prior to football games on Friday nights and then sell over at all the home games. (5-10 parents)

14. Selling band items at a table during home football games (5-10 parents)

15. Instrumentalist & Band Front Parents – helping at a football game on Friday night (10-12 parents to form 5-7 teams alternating weeks)
   - Arrive at school approximately one hour before football game to help students with uniforms, distribution of plumes, etc.
   - Ride bus to away games
   - Sit with the band, watch stands while band performs
   - Check stands for anything left behind by students
   - After game, collect plumes and any borrowed items

YOUR IMMEDIATE RESPONSE WOULD BE GREATLY APPRECIATED

To become a Band Parent Volunteer please contact:
Kelly Caulfield
25 Prices Lane
Rose Valley, PA 19063
Phone 484-437-1899
e-mail kcaulfield@wssd.org

Name _______________________________________________________
Phone _______________________________________________________
e-mail _______________________________________________________
Student’s Name ___________________________ Graduation Year_______
Group (Instrumentalist OR Band Front) ________________________________

*There is also a link to a Sign-Up Genius this year for volunteers. Please use the link below to volunteer through the sign up genius:

https://tinyurl.com/SHHSBandVolunteer
Charms Office Assistant Access

- Log on to www.charmsoffice.com, and click “ENTER / LOG IN” in the upper right corner.
- Locate the “PARENT/STUDENT/MEMBERS LOGIN” section of the web page.
- Login to your student’s program account using the following School Code:

  StrathHavenMusic

- This will bring up the main “Public” page. This will allow you to look at the “public” calendar for your organization, event list, and handouts and other “publicly shared” files, as well as a few other options.
- The first time you go here, enter the username portion of your student’s wssdgmail account (ENTER EVERYTHING BEFORE THE @ SYMBOL): Example: for npignataro@wssdgmail.org, please enter “npignataro” into the Student Area Password field. You will be directed to the Change Password screen, to set a personal password different from the ID, for future use. You may also be directed to create both a unique Username and Password for the student. There are also mechanisms to recover/reset a lost Username/Password – when you create your new password, create a “hint” as well.
- Whenever you enter using this Username/password, another more detailed screen appears, with various button options for you to access areas in the Charms account. What appears here is partially up to the Account Administrator or Head Director.
- Two areas in which you can help the director/administrator maintain his/her records:
  - Update Personal Information – you may help make changes to you and your child’s student information page (such as updating phone numbers / cell carriers and email addresses if they change) to help the Director communicate with you more effectively. You may also be able to indicate which parent volunteer/resource groups you would like to participate in, if this feature is activated. Click Update Info to save changes.
  - You can make credit card payments for fees, trips and deposits to your student’s account. (subject to 3% processing fee) Click Finances – you will see blue buttons in the four main areas of the financial statement indicating your ability to make online payments.
- The Calendar may list events, rehearsals, and volunteer/RSVP opportunities.
- Most importantly, the parent page assists both you and the teacher to communicate with each other. Stay up to date on what’s going on with your student!
- You can also download the Charms App to your smartphone – search your App Store for “Charms Parent/Student Portal” (or “Charms Blue”). It’s the way to stay in touch on the go!
- Click https://www.youtube.com/watch?v=PAvoR8CgCwg for YouTube tutorial.