



Policy Committee

November Meeting
11-23-21

Wallingford- Swarthmore School District

Mission and Vision Statements



MISSION

The Wallingford-Swarthmore School District is committed to assuring the academic achievement and personal growth of all students within an environment that promotes:

- Respect for self and others
- Active engagement in learning
- Leadership in the global community
- The pursuit of excellence

VISION

Our vision is to develop a world-class school district that provides students with the skills to succeed in a changing global environment. This vision will be realized through a commitment to high-quality programs and continuous improvement based upon careful analysis and integration of the most effective practices.

**Policy
Committee
Chairs**

Policy Committee Board Chairs

Mrs. Amy Caruso

Mrs. Jennifer Lentz

Mrs. Kelly Wachtman

Ms. Mary Jo Witkowski-Smith

Administrative Chairs

Dr. Ethan Ake-Little

Dr. Ian Sandberg

Dr. Wagner Marseille



Meeting Protocols



1. Committee meetings are conducted by central office administration.
2. Board Member questions follow each agenda item.
3. Community member public comment/questions occur next.
4. Where possible, community member's questions/comments will be addressed by the appropriate administrator.

NOTES:

**Questions and comments must pertain to agenda topics only.
Speakers will state name and address for the record.**

Policy Committee

Role of the Committee



The Policy Committee makes recommendations to the full board about changes to current policies, addition of new policies and repeal of outdated policies based on changes in law, audits, and recommendations from administration with regard to district programs, pupils, employees, finances, property, operations, and community. The committee also monitors changes and trends affecting public education and considers new policies to address those changes that support the district's long term mission and vision.

Policy Committee



Board Responsibility



In essence, school boards have three functions: planning, setting policy and evaluating results.

Planning --

Boards are required to engage in strategic planning by regulations of the State Board of Education. Appropriate reports of the results of such planning must be filed with the Department of Education.

Setting policy -- The central responsibility of a board, both in theory and in law, is to be the policy-forming body. Policy means actions of the board that set written goals and objectives for the school and parameters for actions.

Evaluating results -- The board must evaluate the results of planning. Evaluation “completes the loop” and, in fact, leads inevitably to more planning.

**Policy
Committee**

Individual Acts - Lead to...

Individual Practices - Lead to...

**Board
Responsibility**

Institutional Memory - Lead to...



Institutional Inequalities

Four Areas of Equity Audits



Equity Trends *Data Review*



Survey Data *Surveys to stakeholders about climate, culture, engagement, etc.*



Policy Analysis *Examination of policies that may contribute to disproportionalities*



Culturally Responsive Curriculum, Pedagogy, and Leadership *Examination of instructional and leadership practices*

Policy Committee

Board Responsibility

Community-Based Equity Audit Process



RESEARCH BRIEF

CONDUCTING AN EQUITY AUDIT



**Policy
Committee**

000 Local Board Procedures

100 Programs

200 Students

300 Employees

600 Finances

700 Property

800 Operations

900 Community

Board Policies



NOVEMBER AGENDA

Meeting Agenda



- Roll call ✓
- Approval of Minutes ✓
- Meeting Procedures ✓
- Presentation and Discussion of Policies for **First Reading**
 - Policy 003 – Functions (Local Board Procedures)
 - Policy 005 – Organization (Local Board Procedures)
 - Policy 009 – Policy Development (Local Board Procedures)
- Presentation and Discussion of Policies for **Second Reading**
 - Policy 115 – Career and Technical Education (Programs)
 - Policy 123.1 – Concussion Management (Programs)
 - Policy 201 – Admission of Students (Students)
 - Policy 222 – Prohibition of Tobacco Use (Students)
 - Policy 227 – Vaporizers, E-Cigarettes & Other Electronic Substance-Delivery Systems (Students)
 - Policy 250 – Student Recruitment (Students)
- Future Agenda Topics

Local Board Procedures

003

005

009

Policy 003 – Functions (Local Board Procedures)

- Adopted: January 22, 2001
- Last revised: June 22, 2020
- Organization and Function of School Boards
- Shifting from three to two committee or business meetings-adopt, amend or repeal

Policy 005 – Policy Development (Local Board Procedures)

- Adopted: January 22, 2001
- Last Revised: October 27, 2014
- Organization and Function of School Boards
- Shift from listing specific committees to just standing committees



Local Board Procedures

003

005

009

Policy 009 – Policy Development (Local Board Procedures)

- Adopted: January 22, 2001
- Last revised: N/A
- Organization and Function of School Board
- Shifting from three to two policy readings or business meetings for policy adoption





Questions from Community Attendees

NOTES:

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Programs
115
123.1

Policy 115 – Career and Technical Education (Programs)

- Adopted: January 22, 2001
- Last revised: June 14th 1st Read
- Section: Programs
- Guidance for district students attending [Delaware County Technical High Schools](#) specific to child abuse prevention requirements and certifications

Policy 123.1 – Concussion Management (Programs)

- Adopted: January 22, 2001
- Last revised: June 14th 1st Read
- Section: Programs
- Provides guidance for preventing, detecting and treatment of concussions sustained by students while participating in an athletic activity



Programs
201
222

Policy 201 – Admission of Students (Students)

- Adopted: April, 28 2003
- Last revised: February 9, 2015
- --1st Read June 14, 2021
- Section: Students
- Provides guidance for admission of beginning students entering the lowest grade of the primary school above kindergarten level

Policy 222 – Prohibition of Tobacco (Students)

- Adopted: November 28, 2005
- Last revised: September 23, 2019
- Prior Revised: June 25, 2018
- --1st Read June 14, 2021
- Section: Students
- Provides guidance that prohibits students from possessing, selling or using tobacco products



Programs
227.1
250

Policy 227 – Vaporizers, E-Cigarettes & Other Electronic Substance-Delivery Systems (Students)

- Adopted: June 25, 2018
- Last revised: September 23, 2019
- --1st Read June 14, 2021
- Section: Students
- Provides guidance on electronic devices designed to transform a liquid substance for purpose of inhalation

Policy 250 – Student Recruitment (Students)

- Adopted: ?
- --1st Read June 14, 2021
- Section: Students
- Provides guidance on the disclosure of student information about secondary students to postsecondary institutions and representatives of the Armed Forces of the United States





Questions from Community Attendees

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Policies Considered for Review



Policy Number	Policy Title	Department
100	Comprehensive Planning	Curriculum and Instruction
103	Equal Opportunity and Nondiscrimination in School and Classroom Practices	Student Services
103.1	Nondiscrimination - Qualified Students with Disabilities - New	Student Services
104	Equal Opportunity and Nondiscrimination in Employment Practices	HR
108	Adoption of Textbooks	Curriculum and Instruction
109	Resource Materials	Curriculum and Instruction
113.2	Behavior Support	Student Services
115	Career and Technical Education	Curriculum and Instruction
123.1	Concussion Management - New	Athletic Directors
146	Student Services - New	Student Services
201	Admission of Students	Curriculum and Instruction
203	Immunizations and Communicable Diseases	Student Services
209	Health Examinations/Screenings	Student Services
216	Student Records - New	Student Services

Policies Considered for Review



Policy Number	Policy Title	Department
218	Discipline	ALL
221	Dress and Grooming	ALL
222	Prohibition of Tobacco Use	ALL
226	Searches - New	ALL
227.1	Vaporizers, E-Cigarettes & Other Electronic Substance - Delivery Systems	ALL
233	Suspension and Expulsion	ALL
235	Student Rights and Responsibilities - New	Student Services
235.1	Surveys - New	Superintendent/C&I
239	Foreign Exchange Students	Superintendent/C&I
239.1	Educational Programs for Nonresident Students	Superintendent/C&I
246	Student Wellness	Student Services/Business
247	Anti-Hazing	ALL
248	Harassment	ALL
249	Bullying	ALL
250	Student Recruitment - New	Superintendent/C&I
255	Educational Stability for Children in Foster Care - New	Student Services
335	Family and Medical Leave	HR

Policies Considered for Review



Policy Number	Policy Title	Department
348	Harassment	HR
609	Investment of District Funds	Business
705	Facilities and Workplace Safety	Operations
707	Use of Facilities	Operations
709	Building Security	Operations
800	Records Management	Business
810.2	Transportation - Video/Audio Recording - New	Transportation & Business
815	Acceptable Use of Networks, Internet, Computing Resources and CIPA Internet Safety Compliance	IT
818	Contracted Services Personnel	Students Services/HR
832	Equity	ALL
903	Public Participation in Board Meetings	Superintendent
913	Non School Organizations/Groups/Individuals	Superintendent
001	Name and Classification	Superintendent
002	Authority and Powers	Superintendent
004	Membership	Superintendent
005	Organization	Superintendent
008	District Organization Chart	Superintendent

Policies Considered for Review

Policy Number	Policy Title	Department
NEW	Civility Policy	Superintendent
913.1	Corporate Sponsorships, Partnerships and Advertising	Superintendent



NEXT MEETING DATE
Policy Committee



December 22, 2021
7:00 pm
SHMS, Room B226