

Swarthmore-Rutledge School

New Family FAQ's

1. When is the first day of school?

Tentatively, the first day of school will be **Tuesday, September 8, 2020**.

Grades 1 through 5

Tuesday will be a full day of classes for students in grades 1 through 5.

Kindergarten Students

Kindergarten students will receive an invitation to meet their teacher and a portion of the class on Tuesday, September 8.

Kindergarten students will begin their full session on **Wednesday, September 9, 2020**.

2. How will I find out my child's bus route and time?

Bus schedules should be available via the Parent Portal the week prior to school opening. *Please continue to check your bus schedules in case of last minutes changes.*

3. How will my child know where to go on the first day?

Grades 1-5

Bus riders will be greeted as they exit the bus and will proceed to the basketball court area. Car riders/walkers will be assisted by school staff to the grade level locations. School staff will supervise these areas beginning at 8:20 AM. Teachers will greet their students in the basketball court area before entering the building. School staff will be present in the lobby to ensure students report to the proper place. For the remainder of the school year, kindergarten students will meet in the auditorium.

Kindergarten

AM students will be greeted by kindergarten assistants outside of the auditorium and escorted to the classrooms.

At AM dismissal, teachers will accompany their students riding school district transportation to the auditorium to board the buses. Assistants will escort students being driven or walking to the main lobby to be received by parents or guardians.

PM students will be greeted by the kindergarten staff at the car line in front of the building.

Students who arrive for PM kindergarten via district bus will be dropped off in the front of SRS. The staff will escort the children to their classrooms.

At PM dismissal, staff supervise the students in the main lobby and wait for parents or guardians to receive their children if they are being driven or walking. Teachers will take students being transported via district buses to the designated bus locations.

4. What do I do if my child is sick and is going to be absent from school?

If your child is going to be absent from school, please remember to call the **school absence line** at **610-874-5236** between 8:00 a.m. and 9:00 a.m. on any day that your child is going to be absent **or** after 4:00 p.m. on the evening before. We check those messages shortly after 9:00 a.m.; we will then immediately call the parent of any child who is absent and for whom we have not received a call. This practice ensures that both parents and school know that the children are where they are supposed to be. Please remember that all children are required to have an absence note upon returning to school. *Please send an electronic absence note to srs-attendance@wssd.org.* **If we do not have a note within three days of the student returning to school, then that absence remains unexcused.**

5. Do I need to send a note into school after an absence?

Yes, upon return to school after an absence, students are required to bring a written excuse from a parent or guardian. Students may use the green absence notes, available in the main office. Any written note should contain the following:

1. Student's full name
2. Date(s) of absence
3. Reason for absence
4. Signature of parent/guardian

******If a student is absent for three (3) or more consecutive days, a doctor's note will also be required upon return to school.******

If you plan to take a family trip, a **Trip Preapproval Request** form should be sent into school at least two (2) weeks prior the trip. The form can be found on the SRS website, under the "Attendance Information" tab, or by request at the front office.