

**MINUTES OF THE REGULAR PUBLIC MEETING OF THE
BOARD OF SCHOOL DIRECTORS OF THE
WALLINGFORD-SWARTHMORE SCHOOL DISTRICT**

**Tuesday, June 24, 2019
Strath Haven Middle School Library**

The Board of School Directors of the Wallingford-Swarthmore School District met in the library of the Strath Haven Middle School on the 24th day of June 2019, in accordance with public notice. The following Directors and Officers were present:

President	Dr. Marylin Huff
Vice President	Dr. Robert Reiger
Treasurer	Dr. David Grande – <i>via phone</i>
Assistant Secretary	Ms. Wendy Voet
	Ms. Chapin Cimino
	Dr. Michele Downie – <i>via phone</i>
	Mr. Damon Orsetti
	Dr. Richard Sonntag – <i>via phone</i>
	Mrs. Kelly Wachtman
Superintendent	Dr. Lisa A. Palmer
Secretary	Mrs. Darlene Klingerman – <i>absent</i>
Solicitor	Mr. Kyle Berman

Dr. Huff called the Regular Business Meeting of the Wallingford-Swarthmore School Directors to order at 7:05 p.m. followed by the salute to the flag.

SUPERINTENDENT’S REPORT

Dr. Palmer provided her report to the Board of School Directors.

BOARD ANNOUNCEMENTS

Dr. Huff said that the Board of School Directors met in Executive Session on June 24, 2019 to discuss school safety and security and a confidential personnel matter.

FOCUS TOPIC

- ✓ Presentation: 2020 Strath Haven High School Graduation
Dr. Kristopher Brown, SHHS Principal

AUDIENCE RECOGNITION: RESPONSE TO ITEMS FOR ACTION ON THE AGENDA

There were no comments from the audience.

MINUTES

Dr. Huff moved, seconded by Ms. Voet, that the Board of School Directors approve the minutes of the June 10, 2019 Regular Meeting of the Board of School Directors.

The motion carried with the vote of Ms. Cimino, aye; Dr. Downie, aye; Dr. Grande, aye; Dr. Huff, aye; Mr. Orsetti, aye; Dr. Reiger, aye; Dr. Sonntag, aye; Ms. Voet, aye; Mrs. Wachtman, aye.

PERSONNEL

Ms. Cimino moved, seconded by Dr. Reiger, that the Board of School Directors approve the following Personnel items:

The Board of School Directors approved the following leave of absence, resignations, and retirement:

Certified Staff

James McLaughlin, Music Teacher, Strath Haven Middle School, unpaid FMLA leave August 26, 2019 through on or about October 7, 2019

Shelby Harper, Fourth Grade Teacher, Swarthmore-Rutledge Elementary School, resignation, effective at the end of the 2018-2019 school year

Josephine Johnston, Science Teacher, Strath Haven Middle School, resignation, at the end of the 2018-2019 school year

Aubree Windish, Music Teacher, Strath Haven Middle School, resignation, effective at the end of the 2018-2019 school year

Non-Certified Staff

Mary Ross, Instructional Support, Nether Providence Elementary School, retirement, effective June 19, 2019

Kelly Caulfield, Instructional Support, Strath Haven High School, resignation, effective May 30, 2019

The Board of School Directors approved the following appointments:

Certified Staff

Kyra Brown, World Languages Teacher, Strath Haven Middle School, effective August 26, 2019, replacing Molly Kubik, \$52,342, Bachelor's, Step 2.0, Long-Term Substitute, WSEA

Kathleen Plows, Art Teacher, Strath Haven High School, effective August 26, 2019, replacing Herself, \$61,386, Master's, Step 6.0, Temporary Professional Employee Contract, WSEA

Theresa Ferry, Elementary Special Education Teacher, Wallingford Elementary School, effective August 20, 2019, New Position, \$55,572, Bachelor's, Step 4.0, Temporary Professional Employee Contract, WSEA

Alycia Woodruff, Special Education Teacher, Strath Haven Middle School, effective August 26, 2019, replacing Marianne Murphy, \$61,386, Master's, Step 6.0, Temporary Professional Employee Contract, WSEA

Jean Solecki, Special Education Supervisor, Special Education Office, anticipated start date July 1, 2019, New Position, \$121,105 (prorated if start date is later than July1), Act 93

The Board of School Directors approved the additions to the 2019 summer curriculum work, as stipulated. (Copy to be inserted into official minutes)

The Board of School Directors approved the changes of assignments, effective August 26, 2019:

<u>Name</u>	<u>From</u>	<u>To</u>
Kevin Kochersperger	Science Teacher, SHHS	Science Teacher, SHMS, replacing Josephine Johnston
Pamela Kaneda	World Languages Teacher, SHMS	World Languages Teacher, SHHS, replacing Jo-Ann Morris-Brady
Marianne Murphy	Special Education Teacher, SHMS	English Language Arts Teacher, SHMS, replacing Leslie Labess
Yu Chun Cheng	World Languages Teacher, SHMS	.8 World Languages Teacher/ .2 English Language Learner Teacher, SHMS
Nancy Tang	World Languages Teacher, SHHS	.8 World Languages Teacher, SHHS/ .2 World Languages Teacher, SHMS

The Board of School Directors approved the changes of assignments, effective for the 2019 – 2020 school year:

<u>Name</u>	<u>From</u>	<u>To</u>
Caitlyn Locke	Technology Education Teacher, SHMS	Teacher on Special Assignment, Curriculum Office
Jennafer Krissinger	Special Education Teacher, SHMS	Technology Education Teacher, SHMS, replacing Caitlyn Locke

The Board of School Directors approved the 2019 summer school transportation hours, as stipulated. (Copy to be inserted into official minutes)

The Board of School Directors approved the changes of assignment, effective July 1, 2019:

<u>Name</u>	<u>From</u>	<u>To</u>
Joseph Buecheler	10 ½ month Assistant Principal, SHMS, \$118,742	12 month Assistant Principal, SHMS, \$135,787

The Board of School Directors approved the 2019-2020 conference as stipulated. (Copy to be inserted into official minutes)

The Board of School Directors approved the change of salary status for the following administrator, effective July 1, 2019:

Name	From	To
Kristopher Brown	Principal, SHHS, \$138,194	Principal, SHHS, \$142,194

The Board of School Directors approves the deletion to the 2019 Summer School Program Appointments, as stipulated. (Copy to be inserted into official minutes)

The motion carried with the vote of Ms. Cimino, aye; Dr. Downie, aye; Dr. Grande, aye; Dr. Huff, aye; Mr. Orsetti, aye; Dr. Reiger, aye; Dr. Sonntag, aye; Ms. Voet, aye; Mrs. Wachtman, aye.

WSSD BOARD POLICY

Dr. Huff moved, seconded by Mr. Orsetti, that the Board of School Directors approved the third reading of the following policies, as presented:

Third Reading

113.3 Special Education Evaluations & Independent Educational Evaluations (NEW)

204 Attendance

The motion carried with the vote of Ms. Cimino, aye; Dr. Downie, aye; Dr. Grande, aye; Dr. Huff, aye; Mr. Orsetti, aye; Dr. Reiger, aye; Dr. Sonntag, aye; Ms. Voet, aye; Mrs. Wachtman, aye.

CURRICULUM

Dr. Reiger moved, seconded by Ms. Wachtman, that the Board of School Directors approve the following Curriculum items:

The Board of School Directors approved the Related Services Provider Contracts for the 2019 Extended School Year and the Tuition Contracts for the 2019 Extended School Year. (Copy to be inserted into official minutes)

The Board of School Directors approved the Educational Services Agreement for student #2323060. (Copy to be inserted into official minutes)

The Board of School Directors approved the Educational Services Agreement for student #2821040. (Copy to be inserted into official minutes)

The Board of School Directors approve the Educational Services Agreement for student #2923046. (Copy to be inserted into official minutes)

The motion carried with the vote of Ms. Cimino, aye; Dr. Downie, aye; Dr. Grande, aye; Dr. Huff, aye; Mr. Orsetti, aye; Dr. Reiger, aye; Dr. Sonntag, aye; Ms. Voet, aye; Mrs. Wachtman, aye.

FINANCE

Ms. Watchman moved, seconded by Dr. Reiger, that the Board of School Directors approve the following Finance items.

The Board of School Directors approved the following, as stipulated: (Copy to be inserted into official minutes)

- Payment of Invoices to Vendors 05/22/19 thru 06/18/19

The Board of School Directors approved the following, as stipulated: (Copy to be inserted into official minutes)

- Treasurer's Report MAY 2019

The Board of School Directors acknowledged receipt of the following, as stipulated: (Copies to be inserted into official minutes)

- General [Fund 10] MAY 2019
 - ✓ Balance Sheet, Revenue, & Expenditure Reports
- Capital Reserve [Fund 32] MAY 2019
 - ✓ Balance Sheet, Revenue, & Expenditure Reports
- Food Service Operating Statement [Fund 51] MAY 2019
- Student Activities [Fund 81] MAY 2019

The Board of School Directors approved the following, as stipulated: (Copy to be inserted into official minutes)

- Budget transfers 2018 - 2019 school year

The Board of School Directors approved the consulting agreement with Candoris Technologies, LLC for 25 hours of remote network support for the 2019-2020 school year. (Copy to be inserted into official minutes)

The Board of School Directors approved the consulting agreement with Candoris Technologies, LLC for 16 hours of onsite network support for the 2019-2020 school year. (Copy to be inserted into official minutes)

The Board of School Directors approved the ClassLink software license agreement for the 2019-2020 school year. (Copy to be inserted into official minutes)

The Board of School Directors approved a maintenance agreement for the Strath Haven High School chillers, cooling towers, and pumps with Wilgro Services, Inc. for the period July 1, 2019 through June 30, 2020. (Copy to be inserted into official minutes)

The Board of School Directors awarded the contract to Top-A-Court LLC to complete the Swarthmore Rutledge School Paved Play Area Restoration not to exceed \$90,000, pending completion of all required documents.

The Board of School Directors approved a 2018-2019 school year interfund transfer, from the General Fund to the Capital Reserve Fund, with the amount of the transfer to be determined in conjunction with the District’s annual audit, which will be completed on or about October 31, 2019. The effective date of the transfer would be June 30, 2019. These funds will be used for capital improvement projects.

The Board of School Directors approved the following quoted insurance proposals from Arthur J. Gallagher Risk Management Services Inc. for the 2019-2020 school year:

Commercial Package, including TRIA and Federal Flood Coverage	\$ 137,708
Automobile Coverage	\$ 62,446
School Board Legal Liability Coverage	\$ 47,227
Umbrella & Excess Liability Coverage	\$ 44,555
International Travel Coverage	\$ 5,691
Student/Sports Accident Coverage	\$ 32,275
Workers’ Compensation Coverage	\$ 199,417
Security & Privacy Insurance	\$ 17,478

The Board of School Directors approved the following banks as depositories of school funds during the 2019-2020 fiscal year:

- BanCorp Bank
- CitiBank
- M&T Bank
- Pennsylvania School District Liquid Asset Fund
- PNC
- TD Bank
- The Bryn Mawr Trust Company
- Univest

The Board of School Directors approved the Petty Cash Custodian List updated as of June 20, 2019. (Copy to be inserted into official minutes)

The Board of School Directors authorized the Business Administrator to make auditor approved budget transfers to close out the 2018-2019 school year in preparation for the year-end local audit.

The motion carried with the vote of Ms. Cimino, aye; Dr. Downie, aye; Dr. Grande, aye; Dr. Huff, aye; Mr. Orsetti, aye; Dr. Reiger, aye; Dr. Sonntag, aye; Ms. Voet, aye; Mrs. Wachtman, aye.

Dr. Huff moved, seconded by Ms. Voet, that the Board of School Directors approve the following Finance item.

The Board of School Directors approved the Delaware County Community College Debt Resolution. (Copy to be inserted into official minutes)

The motion carried with the vote of Ms. Cimino, aye; Dr. Downie, aye; Dr. Grande, aye; Dr. Huff, aye; Mr. Orsetti, aye; Dr. Reiger, abstain; Dr. Sonntag, aye; Ms. Voet, aye; Mrs. Wachtman, aye.

AUDIENCE RECOGNITION: RESPONSE TO ANY OTHER TOPICS – None

There were no comments from the audience.

OLD BUSINESS

Dr. Reiger discussed academic excellence and school district taxation.

NEW BUSINESS

There was no New Business.

ADJOURNMENT

The meeting adjourned at 7:40 p.m.

Respectfully submitted,

Wendy Voet
Assistant Board Secretary