

**MINUTES OF THE REGULAR PUBLIC MEETING OF THE
BOARD OF SCHOOL DIRECTORS OF THE
WALLINGFORD-SWARTHMORE SCHOOL DISTRICT**

**Tuesday, May 28, 2019
Strath Haven Middle School Library**

The Board of School Directors of the Wallingford-Swarthmore School District met in the library of the Strath Haven Middle School on the 28th day of May 2019, in accordance with public notice. The following Directors and Officers were present:

President	Dr. Marylin Huff
Vice President	Dr. Robert Reiger
Treasurer	Dr. David Grande
Assistant Secretary	Ms. Wendy Voet
	Ms. Chapin Cimino
	Dr. Michele Downie
	Mr. Damon Orsetti
	Dr. Richard Sonntag
	Mrs. Kelly Wachtman
Superintendent	Dr. Lisa A. Palmer
Secretary	Mrs. Darlene Klingerman
Solicitor	Mrs. Michele Mintz

Dr. Huff called the Regular Business Meeting of the Wallingford-Swarthmore School Directors to order at 7:04 p.m. followed by the salute to the flag.

STUDENT REPRESENTATIVE'S REPORT

Ms. Gretchen Clauss provided a report of all the happenings in and around the District.

SUPERINTENDENT'S REPORT

Dr. Palmer provided her report to the Board of School Directors.

BOARD ANNOUNCEMENTS

Dr. Huff said that the Board of School Directors met in Executive Session on May 20, 2019 to discuss safety and security matters and prior to this meeting to discuss property litigation and confidential personnel matters.

FOCUS TOPICS

- **WSSD Music Education Recognition**
Special Guest: Senator Timothy Kearney, 26th District
- **Delaware County Community College – Major Capital Project – 403 N. Lansdowne Avenue, Upper Darby, PA**
Dr. Joy Gates Black, President; Mr. Carlos Garcia, Vice President for Administration and Treasurer; Mr. Tony DeLuca, Associate Vice President for Facilities & Construction Services; Mr. James Flick, Esq., Solicitor
- **Wellness Committee Report**
Ms. Martha Kew, Business Administrator & Chairperson of the Wellness Committee

AUDIENCE RECOGNITION: RESPONSE TO ITEMS FOR ACTION ON THE AGENDA -

There were no comments from the audience.

MINUTES

Dr. Huff moved, seconded by Ms. Cimino, that the Board of School Directors approve the minutes of the May 13, 2019 Regular Meeting of the Board of School Directors.

The motion carried with the vote of Ms. Cimino, aye; Dr. Downie, aye; Dr. Grande, aye; Dr. Huff, aye; Mr. Orsetti, aye; Dr. Reiger, aye; Dr. Sonntag, aye; Ms. Voet, aye; Mrs. Wachtman, aye.

PERSONNEL

Dr. Sonntag moved, seconded by Ms. Voet, that the Board of School Directors approve the following Personnel item:

The Board of School Directors approved the following leaves of absences, resignation and retirements:

Certified Staff

Karen Zweben, Teacher, Strath Haven Middle School, intent to retire, effective at the end of the 2018-2019 school year.

William Thorpe, Teacher, Strath Haven Middle School, paid FMLA leave (use of sick days), May 9, 2019 through on, or about the end of the 2018-2019 school year.

Non-Certified Staff

Theresa McGeehan, Instructional Support, Wallingford Elementary School, unpaid leave of absence, April 30, 2019 through May 14, 2019.

Andrea Kanavel, Instructional Support, Strath Haven Middle School, paid FMLA leave (use of sick and emergency days), May 16, 2019 through mid-day May 31, 2019; unpaid FMLA leave mid-day May 31, 2019 through on, or about June 7, 2019.

The Board of School Directors approved the following appointment:

Cara Clark, Mathematics Teacher, Strath Haven Middle School, effective May 22, 2019 through the end of the year, replacing William Thorpe, \$190.00 per diem, Short-Term Substitute.

The Board of School Directors approved additions to the 2019 summer school program appointment list, as stipulated.

The Board of School Directors approved the deletion and addition to the 2018-2019 Spring Athletic Supplemental appointment list, as stipulated.

The Board of School Directors approved the compensation for the student activity sponsors, for the 2018-2019 school year, as stipulated.

The Board of School Directors approved the step change for the following administrative assistant, effective July 1, 2019:

<u>Name</u>	<u>From</u>	<u>To</u>
Deborah Seifrit	Step 4 (\$17.28/hr.)	Step 7 (\$18.83/hr.)

The Board of School Directors approved the Employment Agreement for Martha Kew, Business Administrator, effective July 1, 2019 through June 30, 2022, as stipulated.

The Board of School Directors approved the change of location, effective May 17, 2019:

<u>Name</u>	<u>From</u>	<u>To</u>
Elaine DelRossi	Instructional Support, SHHS	Instructional Support, SHMS

The Board of School Directors approved the per diem rate for additional days, during the 2019 summer, for school psychologists, as stipulated.

The Board of School Directors approved the per diem rate for additional days, during the 2019 summer, for school counselors, as stipulated.

The Board of School Directors approved payment, not to exceed 65 hours at \$37.00 per hour, for development of summer, 2019 Individual Education Plans (IEPs) by WSSD certificated staff.

The Board of School Directors approved the 2019 High School Credit Recovery Summer Program, as stipulated.

The Board of School Directors approved Martha Kew as the Wallingford-Swarthmore School District management trustee for the Delaware County Public Schools Healthcare Trust, effective July 1, 2019 through June 30, 2021.

The Board of School Directors approve the 2019 summer curriculum development work, as stipulated.

The motion carried with the vote of Ms. Cimino, aye; Dr. Downie, aye; Dr. Grande, aye; Dr. Huff, aye; Mr. Orsetti, aye; Dr. Reiger, aye; Dr. Sonntag, aye; Ms. Voet, aye; Mrs. Wachtman, aye.

WSSD BOARD POLICY

Dr. Huff moved, seconded by Mr. Orsetti, that the Board of School Directors approve the first reading of the following policies, as presented:

First Reading

113.3 Special Education Evaluations & Independent Educational Evaluations (NEW)

204 Attendance

The motion carried with the vote of Ms. Cimino, aye; Dr. Downie, aye; Dr. Grande, aye; Dr. Huff, aye; Mr. Orsetti, aye; Dr. Reiger, aye; Dr. Sonntag, aye; Ms. Voet, aye; Mrs. Wachtman, aye.

CURRICULUM

Ms. Wachtman moved, seconded by Dr. Sonntag, that the Board of School Directors approve the following Curriculum items:

The Board of School Directors approved the Related Services Provider Contracts for the 2018-2019 School Year. (copy to be inserted into official minutes)

The Board of School Directors approved the Tuition Contracts for Extended School Year Summer 2019.

The Board of School Directors approved the Educational Services Agreement for student #2527004. (copy to be inserted into official minutes)

The Board of School Directors approved the following students for homebound instruction:

Student #2255051 - Strath Haven High School
Student #1955055 - Strath Haven High School

The motion carried with the vote of Ms. Cimino, aye; Dr. Downie, aye; Dr. Grande, aye; Dr. Huff, aye; Mr. Orsetti, aye; Dr. Reiger, aye; Dr. Sonntag, aye; Ms. Voet, aye; Mrs. Wachtman, aye.

FINANCE

Dr. Reiger moved, seconded by Dr. Sonntag, that the Board of School Directors approve the following, as stipulated: (copies to be inserted into official minutes)

The Board of School Directors approved the following, Payment of Invoices to Vendors dated April 17, 2019 through May 21, 2019.

The Board of School Directors approved the Treasurer's Report dated April 2019.

The Board of School Directors acknowledged receipt of the following, as stipulated:

- General [Fund 10] APRIL 2019
 ✓ Balance Sheet, Revenue, & Expenditure Reports
- Capital Reserve [Fund 32] APRIL 2019
 ✓ Balance Sheet, Revenue, & Expenditure Reports
- Food Service Operating Statement [Fund 51] APRIL 2019
- Student Activities [Fund 81] APRIL 2019

The Board of School Directors approved the following, as stipulated:

- Budget transfers 2018 - 2019 school year

The Board of School Directors authorized Fox Rothschild LLP to enter into an agreement for the property located at 40 Wellesley Road in Swarthmore Borough, identified as Folio No. 43-00-01318-00, setting the assessment of the property at \$813,400 for tax year 2019 (school tax year 2019-2020) and for each subsequent tax year until a change in the property's assessment pursuant to applicable law.

The Board of School Directors approved Dr. David Grande as Board Treasurer, for a one-year term, beginning July 1, 2019 and set the faithful performance bond requirement at \$25,000.

The Board of School Directors approved the 2-year SchoolMessenger Order Authorization Agreement.

The Board of School Directors approved the Alien Vault license agreement renewal for the 2019-2020 school year.

The motion carried with the vote of Ms. Cimino, aye; Dr. Downie, aye; Dr. Grande, aye; Dr. Huff, aye; Mr. Orsetti, aye; Dr. Reiger, aye; Dr. Sonntag, aye; Ms. Voet, aye; Mrs. Wachtman, aye.

Dr. Huff moved, seconded by Ms. Cimino, that the Board of School Directors approve the following, as stipulated: (copies to be inserted into official minutes)

The Board of School Directors approved the District Wide IP CCTV Systems Project, Phase 2 with Morefield Communications in an amount not to exceed \$390,000.

The motion carried with the vote of Ms. Cimino, aye; Dr. Downie, aye; Dr. Grande, aye; Dr. Huff, aye; Mr. Orsetti, nay; Dr. Reiger, aye; Dr. Sonntag, aye; Ms. Voet, aye; Mrs. Wachtman, aye.

Dr. Huff moved, seconded by Dr. Sonntag, that the Board of School Directors approve the following, as stipulated: (copies to be inserted into official minutes)

The Board of School Directors approved the HD Bus Video System with PRO-VISION® Video Systems in an amount not to exceed \$54,000.

The motion carried with the vote of Ms. Cimino, aye; Dr. Downie, aye; Dr. Grande, aye; Dr. Huff, aye; Mr. Orsetti, aye; Dr. Reiger, aye; Dr. Sonntag, aye; Ms. Voet, aye; Mrs. Wachtman, aye.

Dr. Huff moved, seconded by Dr. Reiger, that the Board of School Directors approve the following, as stipulated: (copies to be inserted into official minutes)

Note: There was a power outage in the district that caused the Board to recess from 8:30 PM until 8:35 PM. Upon returning from recess, the Board continued for the point of the break with a discussion of the Athletic Trainer contract, referrals, and the process for vendor selection.

The Board of School Directors approved the Athletic Trainer Agreement with Crozer-Keystone Health.

The motion carried with the vote of Ms. Cimino, aye; Dr. Downie, aye; Dr. Grande, aye; Dr. Huff, aye; Mr. Orsetti, aye; Dr. Reiger, aye; Dr. Sonntag, aye; Ms. Voet, aye; Mrs. Wachtman, aye.

Dr. Huff moved, seconded by Ms. Cimino, that the Board of School Directors approve the following, as stipulated: (copies to be inserted into official minutes)

The Board of School Directors approved the Resolution Supporting Statewide Cyber Charter School Funding Reform.

The Board of School Directors approved the Resolution Supporting Senate Bill 34 and House Bill 526 for School Districts That Provide Their Own Cyber Education Programs.

The motion carried with the vote of Ms. Cimino, aye; Dr. Downie, aye; Dr. Grande, aye; Dr. Huff, aye; Mr. Orsetti, aye; Dr. Reiger, aye; Dr. Sonntag, aye; Ms. Voet, aye; Mrs. Wachtman, aye.

Dr. Huff moved, seconded by Dr. Downie, that the Board of School Directors approve the following, as stipulated: (copies to be inserted into official minutes)

The Board of School Directors approved the distribution of any funds remaining in the Class of 2019 Student Activities Fund as follows:

- SHHS (Electronic Sign) - 100%

The Board of School Directors approved the Memorandum of Understanding, between Delaware County Intermediate Unit Early Head Start/Head Start/Child Care Partnerships and Wallingford-Swarthmore School District for the period 05/01/19 to 06/30/24.

The motion carried with the vote of Ms. Cimino, aye; Dr. Downie, aye; Dr. Grande, aye; Dr. Huff, aye; Mr. Orsetti, aye; Dr. Reiger, aye; Dr. Sonntag, aye; Ms. Voet, aye; Mrs. Wachtman, aye.

AUDIENCE RECOGNITION: RESPONSE TO ANY OTHER TOPICS – None

OLD BUSINESS

There was no Old Business.

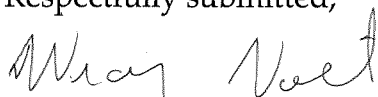
NEW BUSINESS

There was no New Business.

ADJOURNMENT

The meeting adjourned at 8:46 p.m.

Respectfully submitted,



Wendy Voet

Assistant Board Secretary