

**MINUTES OF THE REGULAR PUBLIC MEETING OF THE
BOARD OF SCHOOL DIRECTORS OF THE
WALLINGFORD-SWARTHMORE SCHOOL DISTRICT**

**Monday, January 28, 2019
Strath Haven Middle School Library**

The Board of School Directors of the Wallingford-Swarthmore School District met in the library of the Strath Haven Middle School on the 28th day of January 2019, in accordance with public notice. The following Directors and Officers were present:

President	Dr. Marylin Huff
Vice President	Dr. Robert Reiger
Treasurer	Dr. David Grande
Assistant Secretary	Ms. Wendy Voet
	Ms. Chapin Cimino
	Dr. Michele Downie
	Mr. Damon Orsetti
	Dr. Richard Sonntag
	Mrs. Kelly Wachtman
Superintendent	Dr. Lisa A. Palmer
Secretary	Mrs. Darlene Klingerman
Solicitor	Mr. Kyle Berman
Student Representative	Ms. Gretchen Clauss

Dr. Huff called the Regular Business Meeting of the Wallingford-Swarthmore School Directors to order at 7:08 p.m. followed by the salute to the flag.

STUDENT REPRESENTATIVE'S REPORT

Gretchen Clauss shared with the Board of School Directors all of the happenings of in and around the District.

SUPERINTENDENT'S REPORT

Dr. Palmer presented her report to the Board of School Directors and announced that January is School Board Recognition Month. Dr. Palmer recognized our School Directors and thanked them for their endless hours of service and dedication.

BOARD ANNOUNCEMENTS

Dr. Huff announced that the Board of School Directors met in Executive Session prior to this meeting to discuss a confidential student matter.

FOCUS TOPIC

- **Presentation of Proposed Changes to SHHS Silver Guide**

Dr. Kristopher Brown, Principal, Strath Haven High School

AUDIENCE RECOGNITION: RESPONSE TO ITEMS FOR ACTION ON THE AGENDA – There were no comments from the audience.

MINUTES

Dr. Huff moved, seconded by Ms. Cimino, that the Board of School Directors approve the minutes of the January 14, 2019 Regular Meeting of the Board of School Directors. (copy to be inserted into official minutes)

The motion carried with the vote of Ms. Cimino, aye; Dr. Downie, aye; Dr. Grande, aye; Dr. Huff, aye; Mr. Orsetti, aye; Dr. Reiger, aye; Dr. Sonntag, aye; Ms. Voet, aye; Mrs. Wachtman, aye.

PERSONNEL

Dr. Sonntag moved, seconded by Ms. Voet, that the Board of School Directors approve the following Personnel items:

The Board of School Directors approved the following retirements, leaves of absence and resignation:

Certified Staff

John Brewster, Teacher, Strath Haven High School, retirement, effective at the end of the 2018-2019 school year

Claudia Carlsson, Teacher, Strath Haven High School, retirement, effective at the end of the 2018-2019 school year

Theodora Psitos, Teacher, Strath Haven High School, paid FMLA reduced leave schedule (use of accumulated time for .33 of each day), January 23, 2019 through February 1, 2019; paid reduced leave schedule (use of accumulated time for .33 of each day), February 2, 2019 through end of the 2018-2019 school year

Nancy Tang, Teacher, Strath Haven High School, paid FMLA reduced leave schedule (use of accumulated time for .67 of each day), January 23, 2019 through April 23, 2019; paid reduced leave schedule (use of accumulated time for .67 of each day), April 24, 2019 through mid-day on May 15, 2019; unpaid reduced leave schedule for .67 of each day, mid-day on May 15, 2019 through end of the 2018-2019 school year

Non-Certified Staff

Patricia Povorotney, Instructional Support, Swarthmore-Rutledge School, resignation, effective at the end of the day January 23, 2019

Danielle Curcio, Instructional Support, Nether Providence Elementary School, paid leave (use of accumulated time), December 11, 2018 through .73 of the day on December 19, 2018; unpaid leave .73 of the day on December 19, 2018 through January 18, 2019

The Board of School Directors approved the following appointments:

Certified Staff

Shannon Moore, Part Time (1/3rd) Mathematics Teacher, Strath Haven High School, effective January 22, 2019 through June 20, 2019, partial replacement of Theodora Psitos, \$16,296.06 (prorated), Bachelor's, Step 1.0, Long-Term Substitute

Ningli Zhu, Part-Time Chinese Teacher, Strath Haven High School, effective January 22, 2019 through the end of the 2018-2019 school year, partial replacement of Nancy Tang, \$59,101 (prorated), Master's +30, Step 5

Non-Certified Staff

Curtis Dingle, Custodian, Strath Haven Middle School, effective January 25, 2019, replacing Wende Trusty, \$15.83 per hour, 8 hours per day, Step 3, WSESPA

The Board of School Directors approved the addition to the 2018-2019 conferences, as stipulated. (copy to be inserted into official minutes)

The Board of School Directors approved the change of assignment, effective January 14, 2019:

<u>Name</u>	<u>From</u>	<u>To</u>
Wende Trusty	Custodian, SHMS	Courier, District/Custodian, WES

The Board of School Directors approved the change of salary status for the following administrators, effective January 29, 2019:

<u>Name</u>	<u>From</u>	<u>To</u>
Megan McCullough	\$136,465	\$144,162
Gina Ross	\$142,860	\$147,359

The Board of School Directors approved the additions to the 2018-2019 Activity Advisor appointments, as stipulated. (copy to be inserted into official minutes)

The Board of School Directors approved Martha Kew as the Wallingford-Swarthmore School District management trustee for the Delaware County Public Schools Healthcare Trust, effective January 29, 2019 through June 30, 2019.

The motion carried with the vote of Ms. Cimino, aye; Dr. Downie, aye; Dr. Grande, aye; Dr. Huff, aye; Mr. Orsetti, aye; Dr. Reiger, aye; Dr. Sonntag, aye; Ms. Voet, aye; Mrs. Wachtman, aye.

CURRICULUM

Dr. Downie moved, seconded by Mrs. Wachtman, that the Board of School Directors approve the Related Services Provider Contract for the 2018-2019 school year. (copy to be inserted into official minutes)

The Board of School Directors adopted the 10th Grade Social Studies/Modern World I textbook for Strath Haven High School. (copy to be inserted into official minutes)

The Board of School Directors approved the attached proposed Strath Haven High School course offerings for 2019-2020 school year. (copy to be inserted into official minutes)

The Board of School Directors approved the attached proposed Silver Guide Program Planner for Strath Haven High School for 2019-2020 school year. (copy to be inserted into official minutes)

The motion carried with the vote of Ms. Cimino, aye; Dr. Downie, aye; Dr. Grande, aye; Dr. Huff, aye; Mr. Orsetti, aye; Dr. Reiger, aye; Dr. Sonntag, aye; Ms. Voet, aye; Mrs. Wachtman, aye.

FINANCE

Dr. Reiger moved, seconded by Dr. Sonntag, that the Board of School Directors approve the following, as stipulated:

- Payment of Invoices to Vendors dated December 12, 2018 through January 22, 2019.
- Treasurer's Report DECEMBER 2018

The Board of School Directors acknowledged receipt of the following, as stipulated: (copies to be inserted into official minutes)

- General [Fund 10] DECEMBER 2018
 - ✓ Balance Sheet, Revenue, & Expenditure Reports
- Capital Reserve [Fund 32] DECEMBER 2018
 - ✓ Balance Sheet, Revenue, & Expenditure Reports
- Food Service Operating Statement [Fund 51] DECEMBER 2018
- Student Activities [Fund 81] DECEMBER 2018

The Board of School Directors approved the following, as stipulated: (copy to be inserted into official minutes)

- Budget transfers 2018 - 2019 school year

The Board of School Directors approved the removal of obsolete technology equipment from the District by EZ-PC, LLC. (copy to be inserted into official minutes)

The Board of School Directors approved the submission of the 2018-2019 school year delinquent per capita taxes to Berkheimer Tax Administrator, Incorporated, for tax collection.

The motion carried with the vote of Ms. Cimino, aye; Dr. Downie, aye; Dr. Grande, aye; Dr. Huff, aye; Mr. Orsetti, aye; Dr. Reiger, aye; Dr. Sonntag, aye; Ms. Voet, aye; Mrs. Wachtman, aye.

Dr. Huff moved, seconded by Mr. Orsetti, that the Board of School Directors adopt the Resolution Urging the General Assembly to Adequately Invest in Public Schools and Students as stipulated. (copy to be inserted into official minutes)

The motion carried with the vote of Ms. Cimino, aye; Dr. Downie, aye; Dr. Grande, aye; Dr. Huff, aye; Mr. Orsetti, aye; Dr. Reiger, aye; Dr. Sonntag, aye; Ms. Voet, aye; Mrs. Wachtman, aye.

AUDIENCE RECOGNITION: RESPONSE TO ANY OTHER TOPICS – There were no comments from the audience.

OLD BUSINESS

Dr. Huff addressed Mr. Serratore's comments regarding the 2019-2020 budget presentation of the Regular Business School Board Meeting of January 14, 2019. Dr. Huff commended the District for continually finding ways to do more with less, and taking advantage of money saving opportunities when they arise. Business Administrator, Martha Kew, provided several examples of debt refinancing and revenue streams in response to Mr. Serratore's comments.

Ms. Voet raised the concern of elementary school class size specifically for grades 3 through 5. Ms. Voet asked the Administration to provide more information that if the District was to change the class size limit to 25 over the past three years, how much more would that change cost, and what kind of impact on our facilities would that have made? Dr. Grande expressed his support in requesting more information. Mr. Orsetti also expressed his support for this research.

NEW BUSINESS

Dr. Grande reminded the Board of School Directors of the Delco Legislative Council event planned for Saturday, February 2, 2019 at 9 AM at the Delaware County Intermediate Unit.

ADJOURNMENT

The meeting adjourned at 7:49 PM.

Respectfully submitted,

Darlene Klingerman
Board Secretary