

**MINUTES OF THE REGULAR PUBLIC MEETING OF THE  
BOARD OF SCHOOL DIRECTORS OF THE  
WALLINGFORD-SWARTHMORE SCHOOL DISTRICT**

**Monday, December 17, 2018  
Strath Haven Middle School Library**

The Board of School Directors of the Wallingford-Swarthmore School District met in the library of the Strath Haven Middle School on the 17<sup>th</sup> day of December 2018, in accordance with public notice. The following Directors and Officers were present:

President	Dr. Marilyn Huff
Vice President	Dr. Robert Reiger
Treasurer	Dr. David Grande
Assistant Secretary	Ms. Wendy Voet - <i>absent</i>
	Ms. Chapin Cimino
	Dr. Michele Downie
	Mr. Damon Orsetti
	Dr. Richard Sonntag - <i>absent</i>
	Mrs. Kelly Wachtman
Superintendent	Dr. Lisa A. Palmer
Secretary	Mrs. Darlene Klingerman - <i>absent</i>
Solicitor	Mr. Kyle Berman
Student Representative	Ms. Gretchen Clauss

Dr. Huff called the Regular Business Meeting of the Wallingford-Swarthmore School Directors to order at 7:02 p.m., followed by the pledge of allegiance.

Dr. Huff moved, seconded by Dr. Grande, that the Board of School Directors appoint Martha Kew, Business Administrator, to act as temporary Board Secretary for the meeting tonight due to the absence of Board Secretary Darlene Klingerman, and Assistant Board Secretary Wendy Voet.

The motion carried with the vote of Ms. Cimino, aye; Dr. Downie, aye; Dr. Grande, aye; Dr. Huff, aye; Mr. Orsetti, aye; Dr. Reiger, aye; Dr. Sonntag, absent; Ms. Voet, absent; Mrs. Wachtman, aye.

## STUDENT REPRESENTATIVE'S REPORT

Gretchen Clauss shared with the Board of School Directors all of the happenings of in and around the District.

## SUPERINTENDENT'S REPORT

Dr. Palmer presented her report to the Board of School Directors.

## BOARD ANNOUNCEMENTS

Dr. Huff announced that the Board of School Directors met earlier this evening in Executive Session to discuss personnel matters and school safety.

## FOCUS TOPIC

- **Future Ready PA Index**

*Dr. Denise Citarelli Jones, Director of Secondary Education*

*Dr. Jennifer Gaudioso, Director of Elementary Education*

**AUDIENCE RECOGNITION: RESPONSE TO ITEMS FOR ACTION ON THE AGENDA** – There were no comments from the audience.

## MINUTES

Dr. Huff moved, seconded by Ms. Cimino, that the Board of School Directors approve the minutes of the November 26, 2018 Regular Meeting of the Board of School Directors. (copies to be inserted into official minutes)

The motion carried with the vote of Ms. Cimino, aye; Dr. Downie, aye; Dr. Grande, aye; Dr. Huff, aye; Mr. Orsetti, aye; Dr. Reiger, aye; Dr. Sonntag, absent; Ms. Voet, absent; Mrs. Wachtman, aye.

Dr. Huff moved, seconded by Dr. Reiger, that the Board of School Directors approve the minutes of the December 3, 2018 Reorganization Meeting of the Board of School Directors. (copies to be inserted into official minutes)

The motion carried with the vote of Ms. Cimino, aye; Dr. Downie, aye; Dr. Grande, aye; Dr. Huff, aye; Mr. Orsetti, aye; Dr. Reiger, aye; Dr. Sonntag, absent; Ms. Voet, absent; Mrs. Wachtman, aye.

## PERSONNEL

Dr. Reiger moved, seconded by Ms. Wachtman, that the Board of School Directors approve the following leaves of absence and retirement:

### Certified Staff

Pamela Kaneda, Spanish Teacher, Strath Haven Middle School, extension of unpaid leave, January 7, 2019 through end of 2018-2019 school year

Jonathan Pitts, Special Education Teacher, Strath Haven High School, paid leave (use of sick and emergency days), November 19, 2018 through mid-day December 7, 2018; unpaid leave, mid-day December 7, 2018 through December 10, 2018

Kelly Creighton, Special Education Teacher, Strath Haven High School, paid FMLA leave (use of sick and emergency days), November 9, 2018 through January 3, 2019; unpaid FMLA leave, January 4, 2019 through February 11, 2019; unpaid leave, February 12, 2019 through on or about March 22, 2019.

### Non-Certified Staff

Robert Fritz, Messenger, District, retirement, effective at the end of the day January 17, 2019

Diane Harris, Bus Aide, paid FMLA leave (use of sick and emergency days), October 3, 2018 through October 16, 2018; unpaid FMLA leave, October 17, 2018 through December 13, 2018

Benjamin Facciolo, Bus Driver, extension of unpaid FMLA leave, October 21, 2018 through November 26, 2018; unpaid leave, November 27, 2018 through December 9, 2018

The Board of School Directors approved the following appointments:

### Certified Staff

James Haley, Technology Support Specialist, Strath Haven High School, effective January 7, 2019, replacing Jacob Rulli, \$20.43 per hour, 7.5 hours per day, Step 3, 12-month employee, WSESPA

Lawrence Kelly, Special Education Teacher, Strath Haven High School, effective November 26, 2018 through on, or about March 22, 2019, replacing Kelly Creighton, \$52,043 (prorated), Bachelor's Degree, Step 3.0, Long-Term Substitute

The Board of School Directors approved the change of salary status for the following teacher, effective February 1, 2019:

<u>Name</u>	<u>From</u>	<u>Salary</u>	<u>To</u>	<u>Salary</u>
David Mendell	Master's, Step 16.0	\$100,300	Master's +30, Step 16.0	\$102,300

The Board of School Directors approved the extension of assignment, effective January 7, 2019, as listed:

<u>Name</u>	<u>From</u>	<u>To</u>
Kyra Brown	Long Term Substitute, SHMS, replacing Pamela Kaneda through January 4, 2019	Long Term Substitute, SHMS, replacing Pamela Kaneda, through the end of the 2018-2019 school year

The Board of School Directors approved the additions to the 2018-2019 Winter Athletic and Activities Supplemental appointment lists, as stipulated. (copy to be inserted into official minutes)

The Board of School Directors approved the additions to the 2018-2019 conferences, as stipulated. (copy to be inserted into official minutes)

The motion carried with the vote of Ms. Cimino, aye; Dr. Downie, aye; Dr. Grande, aye; Dr. Huff, aye; Mr. Orsetti, aye; Dr. Reiger, aye; Dr. Sonntag, absent; Ms. Voet, absent; Mrs. Wachtman, aye.

## **WSSD BOARD POLICY**

Dr. Huff moved, seconded by Ms. Cimino, that the Board of School Directors approve the third and final readings of the following policies, as presented: (copies to be inserted into official minutes)

### **Third and Final Reading**

- 105.2 Exemption from Instruction
- 105.3 Educational Research in the Schools
- 112 Guidance Counseling
- 116 Tutoring
- 117 Homebound Instruction
- 127 Assessment Systems
- 129 Student Use of School Loaned Instruments
- 138 Language Instruction Educational Program for English Learners

- 140 Charter Schools
- 140.1 Extracurricular Participation by Charter/Cyber Charter Students
- 144 Standards for Victims of Violent Crimes
- 151 Title I – Comparability of Services
- 207 Confidential Communications of Students
- 212 Reporting Student Progress
- 216.1 Supplemental Discipline Records
- 218 Student Discipline
- 218.2 Terroristic Threats
- 224 Care of School Property

The motion carried with the vote of Ms. Cimino, aye; Dr. Downie, aye; Dr. Grande, aye; Dr. Huff, aye; Mr. Orsetti, aye; Dr. Reiger, aye; Dr. Sonntag, absent Ms. Voet, absent; Mrs. Wachtman, aye.

## **CURRICULUM**

Dr. Reiger moved, seconded by Ms. Wachtman, that the Board of School Directors approve the Related Services Provider Contracts for the 2018-2019 school year and the tuition contract for the 2018-2019 school year. (copy to be inserted into official minutes)

The Board of School Directors approved the following students for homebound instruction:

Student #1921077 - Strath Haven High School

Student #2327104 - Strath Haven Middle School

The Board of School Directors approved Deborah Gibbs-Tapper to conduct educational research in the Wallingford-Swarthmore School District as per her proposal and in accordance with Policy #105.3 "Educational Research in the Schools." (copy to be inserted into official minutes)

The Board of School Directors approved Lauren Walker to conduct educational research in the Wallingford-Swarthmore School District as per her proposal and in accordance with Policy #105.3 "Educational Research in the Schools." (copy to be inserted into official minutes)

The Board of School Directors approve Jeffrey Zweiback to conduct educational research in the Wallingford-Swarthmore School District as per his proposal and in accordance with Policy #105.3 "Educational Research in the Schools." (copy to be inserted into official minutes)

The motion carried with the vote of Ms. Cimino, aye; Dr. Downie, aye; Dr. Grande, aye; Dr. Huff, aye; Mr. Orsetti, aye; Dr. Reiger, aye; Dr. Sonntag, absent; Ms. Voet, absent; Mrs. Wachtman, aye.

## FINANCE

Dr. Downie moved, seconded by Dr. Reiger, that the Board of School Directors approve the following, as stipulated:

The Board of School Directors approved Payment of Invoices to Vendors dated 11/20/2018 through 12/11/2018. (copies to be inserted into official minutes)

The Board of School Directors acknowledged receipt of the following, as stipulated: (copy to be inserted into official minutes)

- Food Service Operating Statement [Fund 51] OCTOBER 2018

The Board of School Directors approved the Facility Temporary Licensing Agreement between Neumann University and Strath Haven High School, for the 2019 Strath Haven High School Commencement Ceremony, as stipulated. (copy to be inserted into official minutes)

The Board of School Directors approved a Memorandum of Understanding with the Allegheny Intermediate Unit for Translation Services to be used on an as needed basis. (copy to be inserted into official minutes)

The Board of School Directors approved an agreement with TransFinder for transportation routing software, hosting, professional services, and technical support as per the Contract, Software License & Hosting Agreement. Said agreement is subject to Solicitor review and approval of final wording. (copy to be inserted into official minutes)

The motion carried with the vote of Ms. Cimino, aye; Dr. Downie, aye; Dr. Grande, aye; Dr. Huff, aye; Mr. Orsetti, aye; Dr. Reiger, aye; Dr. Sonntag, absent; Ms. Voet, absent; Mrs. Wachtman, aye.

## AUDIENCE RECOGNITION: RESPONSE TO ANY OTHER TOPICS –

There were no comments from the audience.

## OLD BUSINESS

Dr. Grande shared that there was a recent study published looking at school start times in the School District of Seattle where they had made a substantial change to school times. Dr. Grande hopes that Wallingford-Swarthmore School District will continue to have conversations with other districts regarding this topic.

Dr. Reiger inquired about the status of an athletic trainer for winter sports. Ms. Kew replied that the nurse would attend winter sports in lieu of an athletic trainer.

## NEW BUSINESS

There was no New Business.

## ADJOURNMENT

The meeting adjourned at 7:52 PM.

Respectfully submitted,



Martha Kew

Business Administrator, Acting Board Secretary