

**MINUTES OF THE REGULAR PUBLIC MEETING OF THE
BOARD OF SCHOOL DIRECTORS OF THE
WALLINGFORD-SWARTHMORE SCHOOL DISTRICT**

**Monday, October 22, 2018
Strath Haven Middle School Library**

The Board of School Directors of the Wallingford-Swarthmore School District met in the library of the Strath Haven Middle School on the 22nd day of October 2018, in accordance with public notice. The following Directors and Officers were present:

President	Dr. Marylin Huff
Vice President	Dr. Robert Reiger – <i>via telephone</i>
Treasurer	Dr. David Grande
Assistant Secretary	Ms. Wendy Voet
	Ms. Chapin Cimino - <i>absent</i>
	Dr. Michele Downie
	Mr. Damon Orsetti
	Dr. Richard Sonntag – <i>via telephone</i>
	Mrs. Kelly Wachtman
Superintendent	Dr. Lisa A. Palmer
Secretary	Mrs. Darlene Klingerman
Solicitor	Mr. Kyle Berman
Student Representative	Ms. Gretchen Clauss

Dr. Huff called the Regular Business Meeting of the Wallingford-Swarthmore School Directors to order at 7:05 p.m., followed by the pledge of allegiance.

STUDENT REPRESENTATIVE'S REPORT

Gretchen Clauss shared with the Board of School Directors all of the happenings of in and around the District.

SUPERINTENDENT'S REPORT

Dr. Palmer presented her report to the Board of School Directors.

BOARD ANNOUNCEMENTS

Dr. Huff announced that Board of School Directors met in Executive Session prior to this meeting this evening to discuss personnel matters and that the Board also met in an Information Session earlier this evening to discuss class size.

FOCUS TOPIC

- Presentation of 2017-2018 District Audit
Mr. Carl Hogan, Principal, BBD, LLC

AUDIENCE RECOGNITION: RESPONSE TO ITEMS FOR ACTION ON THE AGENDA - none

PERSONNEL

Mrs. Wachtman moved, seconded by Dr. Downie, that the Board of School Directors approve the following Personnel items:

The Board of School Directors approved the following leave of absence:

Certified Staff

Miriam Drew, Teacher, Strath Haven High School, paid FMLA leave (use of sick days), October 22, 2018 through on, or about, November 11, 2018

The Board of School Directors approved the 2018-2019 Activity Advisor appointments, as stipulated. (copy to be inserted into official minutes)

The Board of School Directors approved the 2018-2019 Winter Athletic and Activities Supplemental appointment lists, as stipulated. (copy to be inserted into official minutes)

The Board of School Directors approved the additions to the 2018-2019 conferences, as stipulated. (copy to be inserted into official minutes)

The Board of School Directors approved the change of hours, effective September 4, 2018:

<u>Name</u>	<u>From</u>	<u>To</u>
Toya McDougal	Instructional Support, NPE, 7.0 hrs/day	Instructional Support, NPE, 6.5 hrs/day
Tina Zamulinsky	Instructional Support, NPE, 7.0 hrs/day	Instructional Support, NPE, 6.5 hrs/day
Michele O'Keefe	Instructional Support, NPE, 6.5 hrs/day	Instructional Support, NPE, 7.0 hrs/day

The Board of School Directors approved the Hosted Services Agreement between Lancaster-Lebanon Intermediate Unit 13 and the Wallingford-Swarthmore School District to provide software that helps facilitate compliance with the employment history review process required by Act 168 of 2014, as stipulated. (copy to be inserted into official minutes)

The Board of School Directors approved the change of assignments, effective October 23, 2018 through January 18, 2019:

<u>Name</u>	<u>From</u>	<u>To</u>
Stephen Krall	Health & Physical Education Teacher, SHMS	Teacher on Special Assignment, Student Services
Steve Grohman	.2 Health & Physical Education Teacher, SRS	1.0 Health & Physical Education Teacher, .2 SRS/.8 SHMS, replacing Stephen Krall

The Board of School Directors approved the compensation of \$50.00 per chaperone for the Strath Haven High School Homecoming Dance held on Saturday, October 13, 2018 as stipulated. Total expenditure limit of \$1,000 previously approved on October 8, 2018. (copy to be inserted into official minutes)

The Board of School Directors approved the additional assignments, as listed, effective October 22, 2018 through on, or about November 11, 2018:

<u>Name</u>	<u>Additional Assignment</u>
Daniel Peterson	Teacher of One Additional English Class, SHHS, partially replacing Miriam Drew, \$111.39 per diem
Matthew Wood	Teacher of One Additional English Class, SHHS, partially replacing Miriam Drew, \$174.13 per diem
Jeannie Pietrzak	Teacher of One Additional English Class, SHHS, partially replacing Miriam Drew, \$121.44 per diem

The motion carried with the vote of Ms. Cimino, absent; Dr. Downie, aye; Dr. Grande, aye; Dr. Huff, aye; Mr. Orsetti, aye; Dr. Reiger, aye; Dr. Sonntag, aye; Ms. Voet, aye; Mrs. Wachtman, aye.

WSSD BOARD POLICY

Mr. Orsetti moved, seconded by Ms. Voet, that the Board of School Directors approve the first reading of the following policies, as presented:

First Reading

006 Meetings

006.1 Attendance at Meetings via Electronic Communications

The motion carried with the vote of Ms. Cimino, absent; Dr. Downie, aye; Dr. Grande, aye; Dr. Huff, aye; Mr. Orsetti, aye; Dr. Reiger, aye; Dr. Sonntag, aye; Ms. Voet, aye; Mrs. Wachtman, aye.

CURRICULUM

Dr. Downie moved, seconded by Dr. Grande, that the Board of School Directors approve the following: (copies to be inserted into official minutes)

Related Services Provider Contracts for:

- 2018-2019 School Year

Tuition Contract for:

- 2018-2019 School Year

The Board of School Directors approved student #2323018, Strath Haven Middle School, for homebound instruction.

The motion carried with the vote of Ms. Cimino, aye; Dr. Downie, aye; Dr. Grande, aye; Dr. Huff, aye; Mr. Orsetti, aye; Dr. Reiger, aye; Dr. Sonntag, aye; Ms. Voet, aye; Mrs. Wachtman, aye.

FINANCE

Mr. Orsetti moved, seconded by Mrs. Wachtman, that the Board of School Directors approve the following, as stipulated: (copies to be inserted into official minutes)

- Payment of Invoices to Vendors 09/19/2018 THRU 10/16/2018

The Board of School Directors approved the following, as stipulated: (see enclosed)

- Treasurer's Report SEPTEMBER 2018

The Board of School Directors acknowledged receipt of the following, as stipulated: (copies to be inserted into official minutes)

- General [Fund 10] SEPTEMBER 2018
✓ Balance Sheet, Revenue, & Expenditure Reports

- Capital Reserve [Fund 32] SEPTEMBER 2018
 ✓ Balance Sheet, Revenue, & Expenditure Reports
- Food Service Operating Statement [Fund 51] SEPTEMBER 2018
- Student Activities [Fund 81] SEPTEMBER 2018

The Board of School Directors approved the following, as stipulated: (copy to be inserted into official minutes)

- Budget transfers 2018 - 2019 school year

The Board of School Directors acknowledged receipt of the District's Local Audit Report for fiscal year ended June 30, 2018 as prepared by BBD Certified Public Accountants. (copy to be inserted into official minutes)

The Board of School Directors approved a Memorandum of Understanding with Special Olympics Pennsylvania for the purpose of supporting the Interscholastic Unified Sports program. (copy to be inserted into official minutes)

The motion carried with the vote of Ms. Cimino, aye; Dr. Downie, aye; Dr. Grande, aye; Dr. Huff, aye; Mr. Orsetti, aye; Dr. Reiger, aye; Dr. Sonntag, aye; Ms. Voet, aye; Mrs. Wachtman, aye.

AUDIENCE RECOGNITION: RESPONSE TO ANY OTHER TOPICS - None

OLD BUSINESS

Dr. Grande said that the Board of School Directors recently discussed the topic of school start times.

NEW BUSINESS - None

ADJOURNMENT

The meeting adjourned at 7:31 PM.

Respectfully submitted,



Darlene Klingerman
 Board Secretary