

**MINUTES OF THE REGULAR PUBLIC MEETING OF THE
BOARD OF SCHOOL DIRECTORS OF THE
WALLINGFORD-SWARTHMORE SCHOOL DISTRICT**

**Monday, June 11, 2018
Strath Haven Middle School Library**

The Board of School Directors of the Wallingford-Swarthmore School District met in the library of the Strath Haven Middle School on the 11TH day of June 2018, in accordance with public notice. The following Directors and Officers were present:

President	Dr. Marylin Huff
Vice President	Dr. Robert Reiger
Treasurer	Ms. Sally Morbeck (<i>Non-Member-not present</i>)
Assistant Secretary	Ms. Wendy Voet
	Ms. Chapin Cimino
	Dr. Michele Downie
	Dr. David Grande
	Mr. Damon Orsetti
	Dr. Richard Sonntag
	Mrs. Kelly Wachtman
Superintendent	Dr. Lisa A. Palmer
Secretary	Mrs. Darlene Klingerman
Solicitor	Mr. Kyle Berman

Dr. Huff called the Regular Business Meeting of the Wallingford-Swarthmore School Directors to order at 7:13 p.m., followed by the pledge of allegiance.

FOCUS TOPICS

- **Recognition of School District Retirees**
Mr. Ferg Abbott, Director of Human Resources
- **2018-2019 Final General Fund Budget Presentation**
Ms. Martha Kew, Business Administrator

BOARD ANNOUNCEMENTS

Dr. Huff announced that Board of School Directors met in Executive Session tonight prior to this meeting to discuss Personnel matters and that the Board will also reconvene in Executive Session tonight after the regular Business Meeting.

Dr. Huff also announced that there is an additional item to the Personnel section of tonight's agenda that will be added as the first item. Item #1 is a recommendation for the Board of School Directors to approve the change of assignment for Kristopher Brown, moving from Assistant Principal at Strath Haven High School to Principal at Strath Haven High School, effective July 1, 2018.

AUDIENCE RECOGNITION: RESPONSE TO TOPICS FOR ACTION ON THE AGENDA

There were no comments from the audience.

MINUTES

Dr. Sonntag moved, seconded by Dr. Reiger, that the Board of School Directors approve the Minutes of the May 29, 2018 Regular Meeting of the Board of School Directors. (copy to be inserted into official minutes)

The motion carried with the vote of Ms. Cimino, aye; Dr. Downie, aye; Dr. Grande, aye; Dr. Huff, aye; Mr. Orsetti, aye; Dr. Reiger, aye; Dr. Sonntag, aye; Ms. Voet, aye; Mrs. Wachtman, aye.

PERSONNEL

Dr. Sonntag moved, seconded by Mrs. Voet, that the Board of School Directors approve the change of assignment for Dr. Kristopher Brown, Assistant Principal, Strath Haven High, to Principal, Strath Haven High School, , effective July 1, 2018, \$135,087, replacing Dr. MaryJo Yannacone.

The motion carried with the vote of Ms. Cimino, aye; Dr. Downie, aye; Dr. Grande, aye; Dr. Huff, aye; Mr. Orsetti, aye; Dr. Reiger, aye; Dr. Sonntag, aye; Ms. Voet, aye; Mrs. Wachtman, aye.

Dr. Reiger moved, seconded by Mrs. Wachtman, that the Board of School Directors approve the following resignation, retirement and leaves of absence:

Certified Staff

Aimee Pearsall, Music Teacher, Strath Haven Middle School, resignation, effective at the end of the day, June 19, 2018

Bridget Welsh, Language Arts Teacher, Strath Haven Middle School, professional development sabbatical, 2018-2019 school year

David Waldman, Social Studies Teacher, Strath Haven High School, paid FMLA leave (use of sick days), May 31, 2018 through on, or about June 11, 2018

Michele Rufo, First Grade Teacher, Wallingford Elementary School, paid FMLA leave (use of sick days), August 27, 2018 through on, or about November 26, 2018

Non-Certified Staff

Robert Bradford, Bus Driver, Transportation Department, retirement, effective at the end of the day June 19, 2018

Elaine Patel, Instructional Support, Nether Providence Elementary School, paid FMLA leave (use of sick days), May 12, 2018 through June 15, 2018

Paul Gillespie, Bus Driver, paid FMLA leave (use of sick and emergency days), April 2, 2018 through .3 day on May 29, 2018; unpaid FMLA, .3 day on May 29, 2018 through end of 2017-2018 school year

The Board of School Directors approved the following appointment:

Certified Staff

Samantha Shipeck, German Teacher, Strath Haven Middle School, effective 8/21/2018, replacing Valerie Rouse, \$51,382, Master's Degree, Step 1.0, Temporary Professional Employee Contract

The Board of School Directors approved the per diem rate for additional days, during the 2018 summer, for the school social worker, as stipulated. (copy to be inserted into official minutes)

The Board of School Directors approved the per diem rate for additional days, during the 2018 summer, for school psychologists, as stipulated. (copy to be inserted into official minutes)

The Board of School Directors approved the addition to the 2018 spring supplemental post-season pay, as stipulated. (copy to be inserted into official minutes)

The Board of School Directors approved the Contract for In School Nursing Services between the Wallingford-Swarthmore School District and Bayada Nurses, Inc., effective September 1, 2018 through August 31, 2019, as stipulated. (copy to be inserted into official minutes)

The Board of School Directors approved the independent contractor to serve as Communications Specialist, for the 2018-2019 school year, as stipulated. (copy to be inserted into official minutes)

The Board of School Directors approved the compensation of the hourly wage difference, from the current rate to the starting maintenance rate, for painting duties conducted by custodians for the 2018-2019 school year, effective July 1, 2018.

The Board of School Directors approved the appointment and payment for Mary Martin to serve as consultant during the 2017-2018 District Audit, as stipulated. (copy to be inserted into official minutes)

The Board of School Directors approved the 2018-2019 appointment and stipend for Darlene Klingerman, as Board Secretary, as stipulated. (copy to be inserted into official minutes)

The Board of School Directors approved the 2018-2019 appointment and stipend for Christopher Matsanka, as District Testing Coordinator, as stipulated. (copy to be inserted into official minutes)

The Board of School Directors approved the renewal of Long-Term Disability Insurance coverages, as stipulated. (copy to be inserted into official minutes)

The Board of School Directors approved payment, not to exceed 60 hours at \$35.00 per hour, for development of summer, 2018 Individual Education Plans (IEPs) by WSSD certificated staff.

The Board of School Directors approved the following independent contractors, as dental examiners, effective July 1, 2018 through June 30, 2019:

<u>Physician</u>	<u>Grades</u>	<u>Stipend</u>
Dr. Russell Young	K, 3, 7*	\$10.00 per examination
Dr. Thomas Chermol, Jr.	K, 3, 7*	\$10.00 per examination

*In addition, all students who are new to Pennsylvania, regardless of their grade, may receive examinations.

The Board of School Directors approved the change of assignments, effective August 27, 2018

<u>Name</u>	<u>From</u>	<u>To</u>
Richard Law	Language Arts Teacher, SHMS	Stem/Art Teacher, SHMS, replacing Patricia Cocco

Marianne Murphy	Special Education Teacher, SHMS	Language Arts Teacher, SHMS, replacing Bridget Welsh
Pamela Kaneda	Spanish Teacher, SHHS	Spanish Teacher, SHMS, replacing Mary Kubik
Jennifer Connolly	Reading Specialist, SRS, for the 2017-2018 school year	Reading Specialist, SRS, continued for the 2018-2019 school year
Lillian Amenta	Kindergarten Teacher, WES,	First Grade Teacher, WES, replacing Debra Wile
Linda Gillespie	Gifted Teacher, SRS	Kindergarten Teacher, .5 WES/.5 NPE, replacing Lillian Amenta
Leslee Wagner	Special Education Teacher, NPE	4 th Grade Teacher, NPE, replacing Aubree Beiswenger
Patrick Keaveney	.67 Athletic Director/.33 Social Studies Teacher, SHHS	1.0 Social Studies Teacher, SHHS
Helen Mangelsdorf	.6 Art Teacher, SRS	.4 Art Teacher, SRS
Christine Hochstoeger	.6 Art Teacher, SRS	.8 Art Teacher, SRS
Caitlyn Locke	Science Teacher, SHMS	STEM/Computer Science Teacher, SHMS, replacing Michael Ciavola

The Board of School Directors approved the 2018 Summer Curriculum Work, as stipulated. (copy to be inserted into official minutes)

The Board of School Directors approved the 2018 Summer Staff College Instructors, as stipulated. (copy to be inserted into official minutes)

The motion carried with the vote of Ms. Cimino, aye; Dr. Downie, aye; Dr. Grande, aye; Dr. Huff, aye; Mr. Orsetti, aye; Dr. Reiger, aye; Dr. Sonntag, aye; Ms. Voet, aye; Mrs. Wachtman, aye.

POLICY

Ms. Cimino moved, seconded by Mr. Orsetti, that the Board of School Directors approve the second reading of the following policies, as present: (copies to be inserted into official minutes)

Second Reading

- 210 Medications
- 210.1 Possession/Use of Asthma Inhalers/Epinephrine Auto-Injectors (NEW)
- 222 Prohibition of Tobacco Use
- 227.1 Vaporizers, E-Cigarettes & Other Electronic Substance-Delivery Systems (NEW)
- 251 Homeless Students (NEW)
- 259 Gender Expansive & Transgender Students – Ensuring Equity and Nondiscrimination (NEW)
- 302 Employment of Superintendent/Assistant Superintendent
- 311 Reduction of Staff (NEW)
(replaces current Policy 311 entitled Suspension and Furloughs)
- 808 Food Services
- 917 Parent and Family Engagement
- 918 Title I Parent and Family Engagement)
WSSD Code of Conduct

The Board of School Directors approved the second reading of the repeal of the following policy, as presented: (Copy to be inserted into official minutes)

- 310 Abolishing a Position

The motion carried with the vote of Ms. Cimino, aye; Dr. Downie, aye; Dr. Grande, aye; Dr. Huff, aye; Mr. Orsetti, aye; Dr. Reiger, aye; Dr. Sonntag, aye; Ms. Voet, aye; Mrs. Wachtman, aye.

CURRICULUM

Ms. Cimino moved, seconded by Dr. Reiger, that the Board of School Directors approve the following Curriculum items:

The Board of School Directors approved the Related Services Provider Contract for the 2017-2018 School Year, and Tuition Contracts for the 2018 Summer Extended School Year. (Copies to be inserted into official minutes)

The Board of School Directors approved the Educational Services Agreement for student #1923002, as stipulated. (copy to be inserted into official minutes)

The Board of School Directors approved the Category 1A Overnight field trips from July 1 through September 30, 2018, as stipulated.

The Board of School Directors approved the Category 1A Overnight field trips from October 1 through June 30, 2019, as stipulated. (copies to be inserted into official minutes)

The motion carried with the vote of Ms. Cimino, aye; Dr. Downie, aye; Dr. Grande, aye; Dr. Huff, aye; Mr. Orsetti, aye; Dr. Reiger, aye; Dr. Sonntag, aye; Ms. Voet, aye; Mrs. Wachtman, aye.

FINANCE

Dr. Downie moved, seconded by Ms. Cimino, that the Board of School Directors approve the following Finance items, as stipulated:

The Board of School Directors approved the Alien Vault license agreement renewal for the 2018-2019 school year. (copy to be inserted into official minutes)

The Board of School Directors established a new student activity account, Class of 2022.

The Board of School Directors appoint Martha Kew in her official capacity as the District's Business Administrator, as the collector of the Wallingford-Swarthmore School District real estate taxes for the Borough of Swarthmore. Said appointment to be effective July 1, 2018 and continue through either the appointment/election of an individual to fill the vacant position of Swarthmore Borough Tax Collector or June 30, 2019, whichever shall occur first. If said appointment is to extend beyond June 30, 2019, a similar motion shall be put to the Board of School Directors no later than June 1, 2019 to be effective for the succeeding fiscal year.

The Board of School Directors approved resetting the following fund balance commitment levels:

Projected PSERS cost stabilization	\$1,000,000
Debt Service – Potential Interest Change (2017 A & B Debt)	\$713,235
Self-Insurance cost stabilization	\$1,000,000

The motion carried with the vote of Ms. Cimino, aye; Dr. Downie, aye; Dr. Grande, aye; Dr. Huff, aye; Mr. Orsetti, aye; Dr. Reiger, aye; Dr. Sonntag, aye; Ms. Voet, aye; Mrs. Wachtman, aye.

Mrs. Wachtman moved, seconded by Dr. Sonntag, that the Board of School Directors approve the following Finance items, as stipulated:

2018 Homestead and Farmstead Exclusion Resolution

RESOLVED, by the Board of School Directors of the Wallingford-Swarthmore School District, that Homestead and Farmstead Exclusion Real Estate Tax Assessment reductions are authorized for the school year beginning July 1, 2018, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as follows:

Aggregate amount available for Homestead and Farmstead Real Estate Tax Reduction beginning July 1, 2018: The Pennsylvania Department of Education (PDE) has notified the School District that PDE will pay to the School District, during the 2018-2019 school year pursuant to Act 1, 53 P.S. § 6926.505(b), as a property tax reduction allocation funded by gambling tax funds, the amount of \$ 1,838,085.88. The School District under applied an additional \$152.35, which was under extended during distributing such funds in the 2017 - 2018 school year, bringing the total available for property tax reductions to \$1,838,238.23.

Homestead/Farmstead Numbers: Pursuant to Act 50, 54 Pa. C.S. § 8584(i), and Act 1, 53 P.S. §6926.341(g)(3), the County provided the School District with a certified report listing approved homesteads and approved farmsteads.

Homestead Property Number: The number of approved homesteads within the School District is 4,931.

Farmstead Property Number: The number of approved farmsteads within the School District is 0.

Homestead/Farmstead Combined Number: The aggregate number of approved homesteads and approved farmsteads is 4,931.

Real estate tax reduction: The Wallingford-Swarthmore School District Board of School Directors has determined that the homestead/farmstead exclusion amount shall be \$372.79.

Homestead/Farmstead Exclusion Authorization – July 1 Tax Bills. The tax notice issued to the Owner of each approved homestead/farmstead within the School District shall reflect a homestead/farmstead exclusion real estate assessed value reduction of the established assessed value of the homestead/farmstead, which is equal to \$8,229.

The motion carried with the vote of Ms. Cimino, aye; Dr. Downie, aye; Dr. Grande, aye; Dr. Huff, aye; Mr. Orsetti, aye; Dr. Reiger, aye; Dr. Sonntag, aye; Ms. Voet, aye; Mrs. Wachtman, aye.

Mr. Orsetti moved, seconded by Ms. Cimino, that the Board of School Directors approve the following Finance item, as stipulated:

2018-2019 School District Final Budget

The Board of School Directors adopted the 2018-2019 Final General Fund Operating Budget in the amount of \$80,284,690, funded by the following taxes: (copy to be inserted into official minutes)

Nether Providence/Rose Valley	45.3025 Mills
Swarthmore/Rutledge	45.7380 Mills
.5% Real Estate Transfer Tax	
\$10 Per Capita Tax	

The motion carried with the vote of Ms. Cimino, aye; Dr. Downie, aye; Dr. Grande, aye; Dr. Huff, aye; Mr. Orsetti, aye; Dr. Reiger, abstained; Dr. Sonntag, aye; Ms. Voet, aye; Mrs. Wachtman, aye.

AUDIENCE RECOGNITION: RESPONSE TO ANY OTHER TOPICS

There were no comments from the audience.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

There was no New Business.

ADJOURNMENT

As there were no other matters to come before the Board of School Directors, Dr. Huff adjourned the meeting at 8:06 p.m.

Respectfully submitted,

Darlene Klingerman
Board Secretary