

**MINUTES OF THE REGULAR PUBLIC MEETING OF THE  
BOARD OF SCHOOL DIRECTORS OF THE  
WALLINGFORD-SWARTHMORE SCHOOL DISTRICT**

**Monday, April 23, 2018  
Strath Haven Middle School Library**

The Board of School Directors of the Wallingford-Swarthmore School District met in the library of the Strath Haven Middle School on the 23<sup>rd</sup> day of April 2018, in accordance with public notice. The following Directors and Officers were present:

President	Dr. Marylin Huff
Vice President	Dr. Robert Reiger
Treasurer	Ms. Sally Morbeck ( <i>Non-Member-not present</i> )
Assistant Secretary	Ms. Wendy Voet
	Ms. Chapin Cimino
	Dr. David Grande
	Mr. Damon Orsetti
	Mr. Paul Schregel
	Dr. Richard Sonntag ( <i>via telephone</i> )
	Mrs. Kelly Wachtman ( <i>absent</i> )
Superintendent	Dr. Lisa A. Palmer
Secretary	Mrs. Darlene Klingerman
Solicitor	Mr. Kyle Berman
Student Representative	Miss Zoe Bock

Dr. Huff called the Regular Business Meeting of the Wallingford-Swarthmore School Directors to order at 7:06 p.m., followed by the pledge of allegiance.

#### **STUDENT REPRESENTATIVE'S REPORT**

Zoe Bock provided a complete report of the all the happenings in and around the District.

#### **SUPERINTENDENT'S REPORT**

Dr. Palmer presented her report to the Board of School Directors.

#### **BOARD ANNOUNCEMENTS**

Dr. Huff announced that Board of School Directors met in an Executive Session tonight prior to this meeting to discuss Personnel. Dr. Huff also announced that there is an Addendum to the Personnel Section of the agenda, and that Dr. Sonntag is joining the meeting by telephone this evening.

## FOCUS TOPIC:

- **Presentation 2018-2019 Proposed Final General Fund Budget**

*Martha Kew, Business Administrator*

## AUDIENCE RECOGNITION: RESPONSE TO TOPICS FOR ACTION ON THE AGENDA

Mr. David Serratore, 620 Morris Lane, Wallingford, addressed the Board of School Directors regarding the 2018-2019 Proposed Final General Fund Budget.

## MINUTES

Ms. Cimino moved, seconded by Dr. Reiger, that the Board of School Directors approve the Minutes of the April 9, 2018 Regular Meeting of the Board of School Directors. (copy to be inserted into official minutes)

The motion carried with the vote of Ms. Cimino, aye; Dr. Grande, aye; Dr. Huff, aye; Mr. Orsetti, aye; Dr. Reiger, aye; Mr. Schregel, aye; Dr. Sonntag, aye; Ms. Voet, aye; Mrs. Wachtman, absent.

## PERSONNEL

Dr. Reiger moved, seconded by Ms. Voet, that the Board of School Directors approve the following leaves of absence, change of resignation date and retirement:

### Certified Staff

Diana Roane, Health & PE Teacher, Strath Haven Middle School, paid FMLA leave (use of sick and emergency days), April 2, 2018 through mid-day on April 4, 2018; unpaid FMLA leave, mid-day on April 4, 2018 through on, or about April 30, 2018

### Non-Certified Staff

Cynthia Herring, Administrative Assistant, Strath Haven Middle School, retirement, effective at the end of the day June 21, 2018

Brianna Bucci, Instructional Support, Strath Haven High School, change of resignation date, from end of the day April 6, 2018, as previously approved on April 9, 2018, to end of the day April 12, 2018

Ralph Harris, Maintenance, Spencer House, paid FMLA leave (use of sick and vacation days), March 10, 2018 through April 13, 2018

The Board of School Directors approved the addition to the 2017-2018 spring athletics supplemental appointment list, as stipulated. (copy to be inserted into official minutes)

The Board of School Directors approved the change and additions to the 2018 summer school program appointment list, as stipulated. (copy to be inserted into official minutes)

The Board of School Directors approved the addition to the 2017-2018 conference request, as stipulated. (copy to be inserted into official minutes)

The motion carried with the vote of Ms. Cimino, aye; Dr. Grande, aye; Dr. Huff, aye; Mr. Orsetti, aye; Dr. Reiger, aye; Mr. Schregel, aye; Dr. Sonntag, aye; Ms. Voet, aye; Mrs. Wachtman, absent.

Mr. Orsetti moved, seconded by Ms. Cimino, that the Board of School Directors approve the following appointment:

Administrative Staff

Gabriel Savage, Principal, Wallingford Elementary School, effective July 1, 2018, annual \$131,418

The motion carried with the vote of Ms. Cimino, aye; Dr. Grande, aye; Dr. Huff, aye; Mr. Orsetti, aye; Dr. Reiger, aye; Mr. Schregel, aye; Dr. Sonntag, aye; Ms. Voet, aye; Mrs. Wachtman, absent.

**CURRICULUM**

Ms. Cimino moved, seconded by Dr. Reiger, that the Board of School Directors approve the following Curriculum items:

The Board of School Directors approved the following Related Services Provider Contracts for the 2017-2018 School Year. (copy to be inserted into official minutes)

The Board of School Directors approved the Special Education Plan Report for the period July 1, 2018 through June 30, 2021, as stipulated. (copy be inserted into official minutes)

The motion carried with the vote of Ms. Cimino, aye; Dr. Grande, aye; Dr. Huff, aye; Mr. Orsetti, aye; Dr. Reiger, aye; Mr. Schregel, aye; Dr. Sonntag, aye; Ms. Voet, aye; Mrs. Wachtman, absent.

**FINANCE**

Mr. Schregel moved, seconded by Dr. Reiger, that the Board of School Directors approve the following Finance items, as stipulated: (copy to be inserted into official minutes)

- Payment of Invoices to Vendors 03/14/2018 THRU 04/17/2018

The Board of School Directors approved the following, as stipulated: (copy to be inserted into official minutes)

- Treasurer's Report MARCH 2018

The Board of School Directors acknowledged receipt of the following, as stipulated: (copies to be inserted into official minutes)

- General [Fund 10] MARCH 2018  
✓ Balance Sheet, Revenue, & Expenditure Reports
- Capital Reserve [Fund 32] MARCH 2018  
✓ Balance Sheet, Revenue, & Expenditure Reports
- Food Service Operating Statement [Fund 51] MARCH 2018
- Student Activities [Fund 81] MARCH 2018

The Board of School Directors approved the following, as stipulated:

- Budget transfers 2017 - 2018 school year

The Board of School Directors approved the Delaware County Intermediate Unit Internet access agreement from July 1, 2018 to June 30, 2020. (copy to be inserted into official minutes)

The Board of School Directors approved the eComm service contract for district-wide phone hardware/software maintenance for the 2018-2019 school year. (copy to be inserted into official minutes)

The Board of School Directors approved the Candoris Statement of Work for the installation and configuration of the district's new firewall. (copy to be inserted into official minutes)

The Board of School Directors authorized Fox Rothschild LLP to enter into an agreement for the property located at 115 S. Providence Road in Nether Providence Township, identified as Folio No. 34-00-02189-01, setting the assessment of the property at \$4,215,900 for tax year 2018 (school tax year 2018-19) and each subsequent tax year until there is a change in assessment as permitted by applicable law.

The Board of School Directors approved the nominees listed to be elected as members of the Delaware County Intermediate Unit Board for the terms indicated, as stipulated.

*For the term July 1, 2018 to June 30, 2021:*

Chichester	Edward Cardow
Penn-Delco	M. Colleen Powell
Rose Tree Media	Jaelyn Clancy
Upper Darby	Monica Taylor
Wallingford-Swarthmore	Kelly Wachtman

The motion carried with the vote of Ms. Cimino, aye; Dr. Grande, aye; Dr. Huff, aye; Mr. Orsetti, aye; Dr. Reiger, aye; Mr. Schregel, aye; Dr. Sonntag, aye; Ms. Voet, aye; Mrs. Wachtman, absent.

Mr. Orsetti moved, seconded by Dr. Grande, that the Board of School Directors approve the following Finance item, as stipulated:

The Board of School Directors awarded the Food Service Management Contract to The Nutrition Group, according to the following:

subject to the RFP documents and proposals submitted by The Nutrition Group and subject to approval by the Division of Food and Nutrition of the Pennsylvania Department of Education, and

subject to approval by the Division of Food and Nutrition of the Pennsylvania Department of Education, officers of the Board of School Directors will be authorized to execute and approve the State Contract form and any other necessary documentation to implement the recommendation of the District's Evaluation Committee.

Ms. Voet moved, seconded by Ms. Cimino, that the Board of School Directors approve the following Finance item, as stipulated:

The Board of School Directors approved an agreement with Morefield Communications to complete an engineering study for disposition of cameras throughout the five district buildings not to exceed \$10,000. (copy to be inserted into official minutes)

The motion carried with the vote of Ms. Cimino, aye; Dr. Grande, aye; Dr. Huff, aye; Mr. Orsetti, nay; Dr. Reiger, aye; Mr. Schregel, aye; Dr. Sonntag, aye; Ms. Voet, aye; Mrs. Wachtman, absent.

Ms. Cimino moved, seconded by Mr. Schregel, that the Board of School Directors approve the following Finance item, as stipulated:

The Board of School Directors adopted the 2018-2019 Proposed Final General Fund Operating Budget of \$79,927,934 with the following millage rates as listed:

Nether Providence Township/Rose Valley Borough – 45.3025  
Rutledge Borough/Swarthmore Borough – 45.7366

The Board of School Directors directed the Administration to advertise the Board's intention to adopt its 2018-2019 Final General Fund Operating Budget at the Board's regularly scheduled meeting to take place on June 11, 2018 and to make the Proposed Final Budget available to the public at least twenty days prior to the adoption. (copy to be inserted into official minutes)

The motion carried with the vote of Ms. Cimino, aye; Dr. Grande, aye; Dr. Huff, aye; Mr. Orsetti, aye; Dr. Reiger, abstained; Mr. Schregel, aye; Dr. Sonntag, aye; Ms. Voet, aye; Mrs. Wachtman, absent.

#### **AUDIENCE RECOGNITION: RESPONSE TO ANY OTHER TOPICS**

There were no comments from the audience.

#### **OLD BUSINESS**

Dr. Huff apologized for neglecting to announce during April 9, 2018 School Board Meeting, the names of two individuals who resigned from the District: Brianna Bucci and Ian DeLorey. Dr. Huff thanked them for their service to Wallingford-Swarthmore School District.

#### **NEW BUSINESS**

Board Director Paul Schregel announced that he is moving out of the District and that his last Board meeting will be on May 14, 2018. Dr. Huff stated that the Board would advertise the vacancy and set a deadline of noon on May 4, 2018 for interested candidates to submit their letter of interest and resume to the Board Secretary, Darlene Klingerman. Dr. Huff said that the Board of School Directors may need to be flexible in their planning, but is hopeful that at the May 14, 2018 Regular Business Meeting, the Board of School Directors could interview top candidates, select someone to complete Mr. Schregel's term, and seat that person.

Dr. Reiger and Mr. Orsetti both commented regarding school safety.

## **ADJOURNMENT**

As there were no other matters to come before the Board of School Directors, Dr. Huff adjourned the meeting at 8:07 p.m.

Respectfully submitted,

Darlene Klingerman  
Board Secretary