

**MINUTES OF THE REGULAR PUBLIC MEETING OF THE
BOARD OF SCHOOL DIRECTORS OF THE
WALLINGFORD-SWARTHMORE SCHOOL DISTRICT**

**Monday, September 11, 2017
Strath Haven Middle School Library**

The Board of School Directors of the Wallingford-Swarthmore School District met in the library of the Strath Haven Middle School on the 11th day of September 2017, in accordance with public notice. The following Directors and Officers were present:

President	Dr. Richard C. Sonntag (<i>via phone</i>)
Vice President	Dr. Marilyn Huff
Treasurer	Ms. Sally Morbeck (<i>absent</i>)
Assistant Secretary	Ms. Wendy Voet (<i>via phone</i>)
	Ms. Chapin Cimino
	Dr. Allison Karpyn
	Dr. Robert Reiger
	Mr. Paul Schregel
	Ms. Vippy Yee
Superintendent	Dr. Lisa A. Palmer
Secretary	Mrs. Darlene Klingerman
Solicitor	Mr. Kyle Berman
Student Representative	Miss Zoe Bock

Dr. Marilyn Huff presided over the meeting this evening. Dr. Huff called the meeting to order at 7:11 p.m., followed by the pledge of allegiance.

STUDENT REPRESENTATIVE'S REPORT

Zoe Bock joined the meeting this evening for the first time as Student Representative for the 2017-2018 school year. She provided a complete report of the activities around the District, including some of the details planned for the Jack Hontz Memorial Weekend that is to be held September 22nd and 23rd. Alumni will join the marching band at the football game for a halftime dedication, which will include a presentation to the Hontz family on Friday evening and then on Saturday, a concert will be held in the high school auditorium at 1:00 p.m. All proceeds benefit the Jack Hontz Endowment. The Hontz family is planning to be in attendance for the tribute.

SUPERINTENDENT'S REPORT

Dr. Palmer presented her report to the Board of School Directors.

FOCUS TOPIC:

- Presentation: Enrollment Snapshot
Dr. Lisa A. Palmer, Superintendent of Schools

AUDIENCE RECOGNITION: RESPONSE TO TOPICS FOR ACTION ON THE AGENDA

There were no comments from the audience.

BOARD ANNOUNCEMENTS

Dr. Huff announced that the Board of School Directors met prior this evening in Executive Session and obtained privileged advice from Council, and also discussed litigation of two identified matters: an assessment appeal and a property dispute.

MINUTES

Dr. Karpyn moved, seconded by Dr. Reiger, that the Board of School Directors approve the Minutes of the August 14, 2017 Regular Meeting of the Board of School Directors.

The motion carried with the vote of Ms. Cimino, aye; Dr. Huff, aye; Dr. Karpyn, abstained; Ms. Morbeck, absent; Dr. Reiger, aye; Mr. Schregel, aye; Dr. Sonntag, aye; Ms. Voet, abstained; Ms. Yee, aye.

PERSONNEL

Mr. Schregel moved, seconded by Dr. Karpyn, that the Board of School Directors approve the following Personnel items:

The Board of School Directors approved the following leave of absence and resignation:

Certified Staff

Robert Porter, 5th Grade Teacher, Nether Providence Elementary School, paid FMLA leave (use of sick days), on August 28, 2017 through on, or about September 22, 2017

Non-Certified Staff

Daniel Spangler, Instructional Support, Strath Haven High School, resignation, effective at the end of the day August 25, 2017

The Board of School Directors approved the following appointments:

Certified Staff

Daniel Berger-Lenehan, Social Studies Teacher, Strath Haven High School, effective August 21, 2017 through January 22, 2018, replacing Amanda Lawson, \$50,970 (prorated), Master's Degree, Step 1.0, Long-Term Substitute

Kathryn Hano, Mathematics Teacher, Strath Haven Middle School, effective August 21, 2017 through June 19, 2018, replacing Christine Holland, \$50,200, Bachelor's Degree, Step 2.5, Long-Term Substitute

Matthew Meyer, .4 Part-Time Elementary Mathematics Teacher, Swarthmore-Rutledge School, effective August 28, 2017 through June 19, 2018, \$54,551 (prorated), Master's Degree, Step 5.0, Long-Term Substitute, 3.1 hours per day

Nathaniel Stottlemeyer, Music Teacher, Strath Haven Middle School, effective August 30, 2017 through January 23, 2018, replacing Aubrey Windish, \$56,551 (prorated), Master's +30, Step 5.0, Long-Term Substitute

Robert Hannisick, Jr., 5th Grade Teacher, Nether Providence Elementary School, effective August 28, 2017 through on/or about September 22, 2017, replacing Robert Porter, \$190 per diem, Short-Term Substitute

Non-Certified Staff

Colin Phalen, Instructional Support, Wallingford Elementary School, effective August 30, 2017 replacing Susan Boyle and Contracted Position, \$12.88 per hour, Step 2.0, 7.25 hours per day

David Kiefer, Instructional Support, Strath Haven High School, effective August 30, 2017, replacing Alicia Jenkins, \$13.13 per hour, Step 3.0, 7.50 hours per day

Hanaa Seifen, Instruction Support, Strath Haven High School, effective August 30, 2017, replacing Daniel Spangler, \$12.88 per hour

The Board of School Directors approved the corrections to the change of salary status previously approved on August 14, 2017 for the following teacher, effective August 28, 2017:

<u>Name</u>	<u>From</u>	<u>Salary</u>	<u>To</u>	<u>Salary</u>
Jeanine Shea Brooke Wilkins	Bachelor's, Step 4	\$51,731	Master's, Step 4	\$53,731
Jennifer Kuwahara	Master's, Step 1	\$50,970	Master's, Step 3	\$52,910

The Board of School Directors approved the appointment of the accompanist at Strath Haven High School, for the 2017-2018 school year, at the rate of \$30 per hour, not to exceed 9 hours per week, as stipulated. (copy to be inserted into Official Minutes)

The Board of School Directors approved the payment for unused sick days, as stipulated. (copy to be inserted into Official Minutes)

The Board of School Directors approved the change of assignment, as listed.

<u>Name</u>	<u>From</u>	<u>To</u>
Frances Shehadi	Instructional Support, SHHS, \$13.63 per hour	Short Term FCS Substitute Teacher, SHHS, \$190 per diem from 8/28/2017 – on, or about 9/26/2017, replacing Jane Rondepierre

The Board of School Directors approved the addition to the 2017-2018 conference requests, as stipulated. (copy to be inserted into Official Minutes)

The Board of School Directors acknowledged the Teachers, Eligible for Tenure, effective August 28, 2017. (copy to be inserted into Official Minutes)

The Board of School Directors approved the additional assignments, as listed, effective on September 5 – on, or about October 13, 2017:

<u>Name</u>	<u>Additional Assignment</u>
Molly Kubik	Teacher of One Additional Spanish Class, SHMS, partially replacing Suzanne Burns-Le Lan, \$59.34 per diem
Caroline Gilfoil	Teacher of One Additional Spanish Class, SHMS, partially replacing Suzanne Burns-Le Lan, \$67.06 per diem

The Board of School Directors approved the additions to the 2017-2018 Curriculum, Fall Athletic, and Activities Supplemental appointment lists, as stipulated. (copies to be inserted into Official Minutes)

The Board of School Directors approved the 2017-2018 Curriculum Development Appointments, as stipulated. (copy to be inserted into Official Minutes)

The Board of School Directors approved the appointment of staff members as Mentors during the 2017-2018 year, as stipulated. (copy to be inserted into Official Minutes)

The motion carried with the vote of Ms. Cimino, aye; Dr. Huff, aye; Dr. Karpyn, aye; Ms. Morbeck, absent; Dr. Reiger, aye; Mr. Schregel, aye; Dr. Sonntag, aye; Ms. Voet, aye; Ms. Yee, aye.

WSSD BOARD POLICY

Upon recommendation of the Policy Committee, the Board of School Directors approved the third and final reading of Policy 246 – School Wellness, along with two attachments to the policy, USDA’s Smart Snacks in School, and Categories of Foods of Minimal Nutritional Value, as presented. (copies to be inserted into Official Minutes)

The motion carried with the vote of Ms. Cimino, aye; Dr. Huff, aye; Dr. Karpyn, aye; Ms. Morbeck, absent; Dr. Reiger, aye; Mr. Schregel, aye; Dr. Sonntag, aye; Ms. Voet, aye; Ms. Yee, aye.

CURRICULUM

Ms. Cimino moved, seconded by Dr. Reiger, that the Board of School Directors approve the following:

The Board of School Directors approved the Category IA Overnight field trips, as stipulated. (copy to be inserted into Official Minutes)

The Board of School Directors approved the Related Services Provider Contract for the 2017-2018 School Year, and a Tuition Contract for 2017-2018 School Year. (Copies to be inserted into Official Minutes)

The motion carried with the vote of Ms. Cimino, aye; Dr. Huff, aye; Dr. Karpyn, aye; Ms. Morbeck, absent; Dr. Reiger, aye; Mr. Schregel, aye; Dr. Sonntag, aye; Ms. Voet, aye; Ms. Yee, aye.

FINANCE

Dr. Karpyn moved, seconded by Dr. Reiger, that the Board of School Directors approved the July 2017 Treasurer’s Report following, as stipulated: (copies to inserted into Official Minutes)

The Board of School Directors acknowledged receipt of the following July 2017 financial reports, as stipulated: (copies to be inserted into Official Minutes)

- General[Fund 10]
 - ✓ Balance Sheet, Revenue, & Expenditure Reports
- Capital Reserve [Fund 32]
 - ✓ Balance Sheet, Revenue, & Expenditure Reports
- Student Activities [Fund 81]

The motion carried with the vote of Ms. Cimino, aye; Dr. Huff, aye; Dr. Karpyn, aye; Ms. Morbeck, absent; Dr. Reiger, aye; Mr. Schregel, aye; Dr. Sonntag, aye; Ms. Voet, aye; Ms. Yee, aye.

AUDIENCE RECOGNITION: RESPONSE TO TOPICS NOT ON THE AGENDA

There were no comments from the audience.

OLD BUSINESS

Dr. Reiger asked about the status of the athletic trainer for the Strath Haven Middle School football games. Ms. Kew stated that she will prepare a Request for Proposal for an athletic trainer this year. Mr. Abbott added that, in the meantime, the District is providing an on-duty nurse during the games.

NEW BUSINESS

There was no New Business.

ADJOURNMENT

As there were no other matters to come before the Board, Dr. Huff adjourned the meeting at 7:43 p.m.

Respectfully submitted,

Darlene Klingerman,
Board Secretary