

**MINUTES OF THE REGULAR PUBLIC MEETING OF THE
BOARD OF SCHOOL DIRECTORS OF THE
WALLINGFORD-SWARTHMORE SCHOOL DISTRICT**

**Monday, July 17, 2017
Strath Haven Middle School Library**

The Board of School Directors of the Wallingford-Swarthmore School District met in the library of the Strath Haven Middle School on the 17th day of July 2017, in accordance with public notice. The following Directors and Officers were present:

President	Dr. Richard C. Sonntag
Vice President	Dr. Marilyn Huff
Treasurer	Ms. Sally Morbeck
Assistant Secretary	Ms. Wendy Voet
	Ms. Chapin Cimino
	Dr. Allison Karpyn
	Dr. Robert Reiger
	Mr. Paul Schregel
	Ms. Vippy Yee
Superintendent	Dr. Lisa A. Palmer
Secretary	Mrs. Darlene Klingerman
Solicitor	Mr. Kyle Berman

The meeting was called to order by Dr. Sonntag at 7:09 p.m., followed by the pledge of allegiance.

SUPERINTENDENT'S REPORT

Dr. Palmer presented her report to the Board of School Directors.

FOCUS TOPIC:

- Presentation: School Wellness
Ms. Martha Kew, Business Administrator

BOARD ANNOUNCEMENTS

Dr. Sonntag welcomed the newest member of the Board of School Directors to the meeting this evening, Ms. Vippy Yee. Dr. Sonntag announced that the Board met prior this evening in Executive Session to discuss confidential Personnel matters.

MINUTES

Dr. Reiger moved, seconded by Ms. Morbeck, that the Board of School Directors approve the Minutes of the June 26, 2017 Regular Meeting of the Board of School Directors.

The motion carried with the vote of Ms. Cimino, aye; Dr. Huff, abstained; Dr. Karpyn, aye; Ms. Morbeck, aye; Dr. Reiger, aye; Mr. Schregel, aye; Dr. Sonntag, aye; Ms. Voet, aye; Ms. Yee, aye.

PERSONNEL

Dr. Karpyn moved, seconded by Ms. Yee, that the Board of School Directors approve the following resignation, leave of absence, and retirement:

Certified Staff

Katelyn Skowronski, Teacher, Strath Haven Middle School, resignation, effective at the end of the day, July 3, 2017

Amanda Lawson, Social Studies Teacher, Strath Haven High School, paid FMLA leave (use of sick days), on or about October 2, 2017 through October 17, 2017; unpaid FMLA leave, October 18, 2017 through January 1, 2018; unpaid leave, January 2, 2018 through January 22, 2018

Non-Certified Staff

Harry Bishop, District Maintenance, retirement, effective at the end of the day, September 1, 2017

The Board of School Directors approved the following appointments:

Certified Staff

David Stratton, Guidance Counselor, Strath Haven Middle School, effective August 23, 2017 through June 19, 2018, replacing Ellen Green, \$51,380, Master's Degree, Step 1.5, Long-Term Substitute

Virginia Lee, Guidance Counselor, Strath Haven High School, effective August 23, 2017 through January 22, 2018, replacing Morgan Segal, \$50,970 (prorated), Master's Degree, Step 1.0, Long-Term Substitute

Kerianna Beckman, Science Teacher, Strath Haven Middle School, effective August 23, 2017 through June 19, 2018, replacing Shoshanna Gottlieb, \$54,551, Master's Degree, Step 5.0, Long-Term Substitute

Maura Roche, Speech and Language Therapist, Nether Providence Elementary School, effective August 23, 2017 replacing Kaitlyn Cardell, \$61,174 Master's Degree, Step 10.0 Professional Employee Contract

The Board of School Directors approved the 2017 summer GIEP and 504 plan development, as stipulated. (Copy to be inserted into Official Minutes)

The Board of School Directors approved the additions and change to the 2017 summer school program appointments, as stipulated. (Copies to be inserted into Official Minutes)

The Board of School Directors approved the change of salary status for the following teacher, effective August 28, 2017:

<u>Name</u>	<u>From</u>	<u>Salary</u>	<u>To</u>	<u>Salary</u>
Jeanine Shea	Bachelor's, Step 7	\$54,205	Master's, Step 7	\$56,966

The Board of School Directors approved the appointment of the student to work as videographer, for camera operation and taping of the Regular Meetings of the Board of School Directors, during the 2017-2018 school year, at the rate of \$40.00 per meeting, as stipulated. (Copy to be inserted into Official Minutes)

The Board of School Directors approved the payment for unused sick days, as stipulated. (Copy to be inserted into Official Minutes)

The Board of School Directors approved the changes of assignments, effective August 28, 2017, as listed.

<u>Name</u>	<u>From</u>	<u>To</u>
Lillian ReDavid	Kindergarten Teacher (.5 NPE/.5 WES)	Kindergarten Teacher (1.0 WES)
Rebecca DiLenno	Instructional Support (WES)	.5 Instructional Support (NPE)/ .5 Long Term Substitute Kindergarten Teacher (NPE) for the 2017-2018 year
Jeanette Kaplan	4th Grade Teacher (WES)	1st Grade Teacher (WES)
Jennifer Hole	1st Grade Teacher (WES)	2nd Grade Teacher (WES)
Christina Kimball-Kelly	.2 Spanish/.8 French Teacher (SHMS)	1.0 French Teacher (SHHS), replacing Julia Schrader
Patrick Murray	Music Teacher (SHMS)	Music Teacher (SHHS), replacing John Hontz

John Shankweiler	Music Teacher (SHHS)	.6 Music Teacher (SHHS)/ .4 Music Teacher (NPE)
Joseph Greenhalgh	Music Teacher (WES)	.8 Music Teacher (WES) .2 Music Teacher (NPE)
Jeffrey Shaull	Music Teacher (SRS)	.8 Music Teacher (SRS) .2 Music Teacher (NPE)
Katelyn Scaffidi	Language Arts Teacher (SHHS)	Language Arts Teacher (SHMS), replacing Mary Reindorp
Jennifer Connolly	First Grade Teacher (SRS)	Reading Specialist (SRS), for the 2017-2018 year, replacing Jeanette Lynch
Candace Pirie	.17 Health & PE/.5 FCS Teacher (SHHS)/.33 Health & PE Teacher (SHMS)	.67 Health & PE/.33 FCS Teacher (SHHS)
John Brewster	.5 Latin/.5 English Teacher (SHHS)	.33 English/.67 Latin Teacher (SHHS)

The Board of School Directors approved the 2017-2018 Curriculum Supplemental appointment list, as stipulated. (Copy to be inserted into Official Minutes)

The Board of School Directors approved all WSSD certificated staff to be 2017-2018 homebound staff and tutors.

The Board of School Directors approved the per diem rate for additional days, effective during the 2017 summer, for guidance counselor services, as stipulated. (Copy to be inserted into Official Minutes)

The Board of School Directors approved the additional assignment, effective during the 2017 summer, for assistant principal services, as stipulated. (Copy to be inserted into Official Minutes)

The Board of School Directors approved the 2017 summer school transportation hours, as stipulated. ((Copy to be inserted into Official Minutes)

The Board of School Directors approved the 2017 summer band appointment of Jack Joseph Hontz, to replace John Hontz.

The motion carried with the vote of Ms. Cimino, aye; Dr. Huff, aye; Dr. Karpyn, aye; Ms. Morbeck, aye; Dr. Reiger, aye; Mr. Schregel, aye; Dr. Sonntag, aye; Ms. Voet, aye; Ms. Yee, aye.

WSSD BOARD POLICY

Ms. Cimino moved, seconded by Ms. Voet that the Board of School Directors approve the first reading of Policy 246 – School Wellness, as presented. (Copy to be inserted into Official Minutes)

The motion carried with the vote of Ms. Cimino, aye; Dr. Huff, aye; Dr. Karpyn, aye; Ms. Morbeck, aye; Dr. Reiger, aye; Mr. Schregel, aye; Dr. Sonntag, aye; Ms. Voet, aye; Ms. Yee, aye.

CURRICULUM

Dr. Huff moved, seconded by Dr. Karpyn, that the Board of School Directors approve the following:

Related Services Provider Contracts for 2016-2017 /School Year, Summer 2017 Extended School Year and Tuition Contracts for Summer 2017 Extended School Year and 2017-2018 School Year. (Copies to be inserted into Official Minutes)

The Board of School Directors approved the Educational Services Agreement for student #2827031. (Copy to be kept on file in the Business Office)

The Board of School Directors approved the Educational Services Agreement for student #1821063. (Copy to be kept on file in the Business Office)

The Board of School Directors approved the revised 2017-2018 school year calendar. (Copy to be inserted into Official Minutes).

The motion carried with the vote of Ms. Cimino, aye; Dr. Huff, aye; Dr. Karpyn, aye; Ms. Morbeck, aye; Dr. Reiger, aye; Mr. Schregel, aye; Dr. Sonntag, aye; Ms. Voet, aye; Ms. Yee, aye.

Dr. Karpyn moved, seconded by Ms. Morbeck, that the Board of School Directors approve the following Curriculum item:

The Board of School Directors approved the Educational Services Agreement for student #2627078. (Copy to be kept on file in the Business Office)

The motion carried with the vote of Ms. Cimino, aye; Dr. Huff, aye; Dr. Karpyn, aye; Ms. Morbeck, aye; Dr. Reiger, aye; Mr. Schregel, aye; Dr. Sonntag, abstained; Ms. Voet, aye; Ms. Yee, aye.

FINANCE

Mr. Schregel moved, seconded by Ms. Morbeck, that the Administration recommends that the Board of School Directors approve the following, as stipulated:

- Payment of Invoices to Vendors 6/21/2017 THRU 7/11/2017

The Board of School Directors approved the following, as stipulated: (Copy to be inserted into Official Minutes)

- Treasurer's Report JUNE 2017

The Board of School Directors acknowledged receipt of the following financials, as stipulated: (Copies to be inserted into Official Minutes)

- General [Fund 10] JUNE 2017
 - ✓ Balance Sheet, Revenue, & Expenditure Reports
- Capital Reserve [Fund 32] JUNE 2017
 - ✓ Balance Sheet, Revenue, & Expenditure Reports
- Food Service Operating Statement [Fund 51] JUNE 2017
- Student Activities [Fund 81] JUNE 2017

The Board of School Directors approved the following, as stipulated: (Copy to be inserted into Official Minutes)

- Budget transfers 2016 - 2017 school year

The Board of School Directors appointed Dr. Allison Karpyn and Ms. Vippy Yee as the District's Voting Delegates at the Pennsylvania School Boards Association Legislative Delegate Assembly Meeting that will be held on Friday, October 20, 2017 following the conclusion of the PASA/PSBA School Leadership Conference in Hersey, Pennsylvania.

The Board of School Directors approved the Petty Cash Custodian List updated as of July 17, 2017. (Copy to be inserted into Official Minutes)

The Board of School Directors authorized the Business Administrator to make auditor approved budget transfers to close out the 2016-2017 school year in preparation for the year end local audit.

On July 6, 2017, proposals were received for the Strath Haven High School Main Stair Tower Tread and Landing Tile Replacement. A summary of the base proposals is as follows:

Company Name	Total Base Services
Pro-Tech Floors	\$52,600
Continental Flooring	\$84,422

The Board of School Directors awarded the contract to Pro-Tech Floors for a total contract amount of \$52,600 to be paid from Capital Reserve Funds.

On July 6, 2017, proposals were received for the Strath Haven High School Strath Haven HS and MS Concrete Repair Project. A summary of the base proposals is as follows:

Company Name	Total Base Services
JMC Contracting	\$40,400
Olivieri & Associates	\$40,500
MOR Construction	\$163,175

The Board of School Directors awarded the contract to JMC Contracting for a total contract amount of \$40,400 and for additional services, as needed to be paid from Capital Reserve Funds.

The motion carried with the vote of Ms. Cimino, aye; Dr. Huff, aye; Dr. Karpyn, aye; Ms. Morbeck, aye; Dr. Reiger, aye; Mr. Schregel, aye; Dr. Sonntag, aye; Ms. Voet, aye; Ms. Yee, aye.

AUDIENCE RECOGNITION: RESPONSE TO TOPICS ON THE AGENDA

There were no comments from the audience.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

There was no New Business.

ADJOURNMENT

As there were no other matters to come before the Board, Dr. Sonntag adjourned the meeting at 7:50 p.m.

Respectfully submitted,

Darlene Klingerman,
Board Secretary