



STRATH HAVEN HIGH SCHOOL

205 SOUTH PROVIDENCE ROAD, WALLINGFORD, PA 19086-6333 • (610) 892-3470

SIX DAY NOTICE

June 22, 2017

Dear Parent/Guardian,

As of today (student's name) has accumulated six or more days of unexcused absence from school and is now considered habitually truant. Please see the enclosed attendance report.

As referenced in the three day notice dated (), this letter serves as official notification that you've been referred to the school-based attendance improvement program. The conference, held with your child's counselor, the social worker, others who you feel may be a resource and possibly other appropriate school personnel and/or service providers, will convene to discuss your child's absences and to examine the reasons for the absences in an effort to improve the attendance, with or without additional services.

Your attendance improvement conference will be held on (date, time, location).

There is no legal requirement for either you or your child to attend the conference but our hope is that you will attend. Once the school holds the conference and documents the outcome in a written improvement plan, the requirements will have been met in order to start truancy court proceedings.

Our hope is that you will continue to work with your child and the school in order to ensure that educational expectations are met.

If you have any questions about the content of this letter, or believe our records to be in error, please contact me immediately.

Sincerely,

C: Counselor
Social Worker/Home & School Visitor