

**MINUTES OF THE REGULAR PUBLIC MEETING OF THE
BOARD OF SCHOOL DIRECTORS OF THE
WALLINGFORD-SWARTHMORE SCHOOL DISTRICT**

**Monday, June 26, 2017
Strath Haven Middle School Library**

The Board of School Directors of the Wallingford-Swarthmore School District met in the library of the Strath Haven Middle School on the 26th day of June 2017, in accordance with public notice. The following Directors and Officers were present:

President	Dr. Richard C. Sonntag
Vice President	Dr. Marilyn Huff (<i>absent</i>)
Treasurer	Ms. Sally Morbeck
Assistant Secretary	Ms. Wendy Voet
	Mr. Jerry Ballas
	Ms. Chapin Cimino
	Dr. Allison Karpyn
	Dr. Robert Reiger
	Mr. Paul Schregel
Superintendent	Dr. Lisa A. Palmer
Secretary	Mrs. Darlene Klingerman
Solicitor	Mr. Kyle Berman

The meeting was called to order by Dr. Sonntag at 7:07p.m., followed by the pledge of allegiance. Dr. Sonntag requested a moment of silence in memory of WSSD's Performing Arts Department Chair, Mr. Jack Hontz, who died suddenly on June 23, 2017.

SUPERINTENDENT'S REPORT

Dr. Palmer presented her report to the Board of School Directors.

FOCUS TOPIC:

- Presentation: Strath Haven High School – Academic Integrity Guidelines
Mr. Thomas McLaughlin, Assistant Principal

BOARD ANNOUNCEMENTS

Dr. Sonntag announced that the Board met prior this evening in Executive Session to discuss confidential matters related to Special Education.

AUDIENCE RECOGNITION: RESPONSE TO TOPICS NOT FOR ACTION ON THE AGENDA

Mr. Damon Orsetti, 218 Ash Avenue, Wallingford, Pennsylvania, commented on the Badge Program that was instituted at the Strath Haven High School.

MINUTES

Mr. Ballas moved, seconded by Dr. Reiger, that the Board of School Directors approve the Minutes of the June 12, 2017 Regular Meeting of the Board of School Directors.

The motion carried with the vote of Mr. Ballas, aye; Ms. Cimino, aye; Dr. Huff, absent; Dr. Karpyn, aye; Ms. Morbeck, aye, Dr. Reiger, aye; Mr. Schregel, aye, Dr. Sonntag, aye; Ms. Voet, aye.

PERSONNEL

Dr. Karpyn moved, seconded by Ms. Voet, that the Board of School Directors approve the following Personnel resignations:

Certified Staff

Julia Schrader, Teacher, Strath Haven High School, resignation, effective at the end of the day July 19, 2017

Rachel Lawrence Heckler, Strath Haven High School, resignation, effective at the end of the day June 21, 2017

The Board of School Directors approved the following appointments:

Certified Staff

Marlena O’Kane, Secondary Guidance Counselor, Strath Haven High School, effective June 27, 2017 replacing Roberta Winemiller, \$56,551, Master’s +30, Step 5, Temporary Professional Employee

Aubrey Beiswenger, Elementary Teacher, Swarthmore-Rutledge School, effective August 28, 2017 through June 19, 2018, replacing Elizabeth Corson, \$53,471, Bachelor’s Degree, Step 6.0, Long-Term Substitute, WSEA

Kimberly Pandov, Elementary Teacher, Nether Providence Elementary School, effective August 28, 2017 through June 19, 2018, replacing Kelly Hines B. Yiadom, \$53,471, Bachelor’s Degree, Step 6.0

Non-Certified Staff

Jose A. Ramirez, Coordinator of Custodial & Cleaning Service, District, effective July 17, 2017, contracted service, \$72,000, Exempt Supervisor – 12 month

The Board of School Directors approved the additions to the 2017-2018 conference requests, as stipulated. (Copy to be inserted into official Minutes)

The Board of School Directors approved the 2017-2018 Non-Staff Homebound and Tutor Appointments, as stipulated. (Copy to be inserted into official Minutes)

The Board of School Directors approved the renewal Agreement for Administrative and Claims Payment Services between the Wallingford-Swarthmore School District and United Concordia Companies, Inc., effective July 1, 2017, to provide District dental insurance, as stipulated. (Copy to be inserted into official Minutes)

The Board of School Directors approved the continuation of assignment for Dr. MaryJo Yannacone, as stipulated (Copy to be inserted into official Minutes)

The motion carried with the vote of Mr. Ballas, aye; Ms. Cimino, aye; Dr. Huff, absent; Dr. Karpyn, aye; Ms. Morbeck, aye, Dr. Reiger, aye; Mr. Schregel, aye, Dr. Sonntag, aye; Ms. Voet, aye.

POLICY

Ms. Cimino moved, seconded by Mr. Ballas that the Board of School Directors approve the third and final reading of Policy 204 - Attendance, as presented. (Copy to be inserted into official Minutes)

The motion carried with the vote of Mr. Ballas, aye; Ms. Cimino, aye; Dr. Huff, absent; Dr. Karpyn, aye; Ms. Morbeck, aye, Dr. Reiger, aye; Mr. Schregel, aye, Dr. Sonntag, aye; Ms. Voet, aye.

CURRICULUM

Mr. Schregel moved, seconded by Ms. Morbeck, that the Board of School Directors approve the following:

Related Services Provider Contracts for Summer 2017 Extended School Year and Tuition Contracts for Summer 2017 Extended School Year. (Copies to be inserted into official Minutes)

The Board of School Directors approved the Educational Services Agreement for student #2923046. (Copy to be kept on file in the Business Office)

The Board of School Directors approved the adoption of Physics and Chemistry textbooks for Strath Haven High School.

The Board of School Directors approved the Category 1A Overnight field trips, as stipulated. (Copy to be inserted into official Minutes)

The Board of School Directors approved the Category 1B Foreign Exchange trips, as stipulated. (Copy to be inserted into official Minutes)

The Board of School Directors approved the 2017-2018 student handbooks for Strath Haven High School and Strath Haven Middle School (Copy to be inserted into official Minutes).

The motion carried with the vote of Mr. Ballas, aye; Ms. Cimino, aye; Dr. Huff, absent; Dr. Karpyn, aye; Ms. Morbeck, aye, Dr. Reiger, aye Mr. Schregel, aye, Dr. Sonntag, aye; Ms. Voet, aye.

FINANCE

Mr. Ballas moved, seconded by Ms. Morbeck, that the Administration recommends that the Board of School Directors approve the following, as stipulated:

- Payment of Invoices to Vendors 5/17/2017 THRU 6/20/2017

The Board of School Directors approved the following, as stipulated: (Copy to be inserted into official Minutes)

- Treasurer's Report - MAY 2017

The Board of School Directors acknowledged receipt of the following financials, as stipulated: (Copies to be inserted into official Minutes)

- General [Fund 10] MAY 2017
✓ Balance Sheet, Revenue, & Expenditure Reports
- Capital Reserve [Fund 32] MAY 2017
✓ Balance Sheet, Revenue, & Expenditure Reports
- Food Service Operating Statement [Fund 51] MAY 2017
- Student Activities [Fund 81] MAY 2017

The Board of School Directors approved the following, as stipulated: (Copy to be inserted into official Minutes)

- Budget transfers 2016 - 2017 school year

The Board of School Directors approved the consulting agreement with Candoris Technologies, LLC for 25 hours of remote network support for the 2017-2018 school year. (Copy to be inserted into official Minutes)

The Board of School Directors approved the consulting agreement with Candoris Technologies, LLC for 16 hours of onsite network support for the 2017-2018 school year, (Copy to be inserted into official Minutes)

The Board of School Directors approved the ClassLink LaunchPad software license agreement for the 2017-2018 school year. (Copy to be inserted into official Minutes)

The Board of School Directors approved the consulting agreement with SL Technologies, LLC for the 2017-2018 school year. (Copy to be inserted into official Minutes)

On June 15, 2017, proposal responses were received for the Grounds Maintenance and Lawn Care. A summary of the responses follows:

Company Name	Total Base Services
Countrywide Landscaping	\$61,175.50
DGS Landscaping	\$66,900.00

The Board of School Directors awarded the contract to Countrywide Landscaping as per their proposal entitled Appendix I – Form of Proposal, for the base amount of \$61,175.50 and for additional services, as needed, as noted therein for the 2017-2018 school year.

The Board of School Directors approved a maintenance agreement for the Strath Haven High School chillers, cooling towers, and pumps with Wilgro Services, Inc. for the period July 1, 2017 through June 30, 2018. (Copy to be inserted into official Minutes)

The Board of School Directors approved the following quoted insurance proposals from Arthur J. Gallagher Risk Management Services Inc. for the 2017-2018 school year:

Commercial Package, including TRIA and Federal Flood Coverage	\$ 120,813.00
Automobile Coverage	\$ 74,001.00
School Board Legal Liability Coverage	\$ 50,283.00
Umbrella & Excess Liability Coverage	\$ 44,014.00
International Travel Coverage	\$ 5,278.00
Student/Sports Accident Coverage	\$ 30,111.00
Workers' Compensation Coverage	\$ 234,084.00
Security & Privacy Insurance	\$ 17,452.00

The Board of School Directors approved the following banks as depositories of school funds during the 2017-2018 fiscal year:

- PNC
- Pennsylvania School District Liquid Asset Fund
- The Bryn Mawr Trust Company
- Univest

The Board of School Directors approved the disposal of the following obsolete / excess items:

- 2004 GMC Sierra 2500HD 4x4 Truck (VIN #1GTHK24UX4E231602) – Poor condition, excessive mileage, end of useful life

And authorized the Administration to dispose of the vehicle according to Policy 706.2 Disposal of Surplus Property and Equipment (Item is to be a trade in)

The motion carried with the vote of Mr. Ballas, aye; Ms. Cimino, aye; Dr. Huff, absent; Dr. Karpyn, aye; Ms. Morbeck, aye, Dr. Reiger, nay Mr. Schregel, aye, Dr. Sonntag, aye; Ms. Voet, aye.

Ms. Morbeck moved, seconded by Ms. Voet that the Board of School Directors approve the a la carte price increases for the 2017-2018 school year, (Copy to be inserted into official Minutes)

The motion carried with the vote of Mr. Ballas, aye; Ms. Cimino, aye; Dr. Huff, absent; Dr. Karpyn, aye; Ms. Morbeck, aye, Dr. Reiger, nay Mr. Schregel, aye, Dr. Sonntag, aye; Ms. Voet, aye.

BOARD VACANCY

Interview of Region 2 Candidate for WSSD Proposed Vacant Seat on the Board

Ms. Vippy Yee of 119 Vernon Lane, Rose Valley, Pennsylvania, was in attendance this evening and provided the Board of School Directors with her letter of interest, background information, and resume. Ms. Yee was the only eligible candidate that responded to the District's notice of proposed vacant seat in Region 2.

Resignation of Region 2 School Board Director, Jerry Ballas

Mr. Ballas announced his official resignation from the Board of School Directors effective June 26, 2017.

AUDIENCE RECOGNITION: RESPONSE TO TOPICS ON THE AGENDA

There were no comments from the audience.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

Ms. Cimino moved, seconded by Ms. Voet, that the Board of School Directors appoint Ms. Vippy Yee to fill the Region 2 seat vacated by Mr. Ballas and to serve until reorganization in December 2017.

The Oath of Office was administered to Ms. Yee by the District's solicitor, Mr. Kyle Berman.

The motion carried with the vote of Ms. Cimino, aye; Dr. Huff, absent; Dr. Karpyn, aye; Ms. Morbeck, aye, Dr. Reiger, aye Mr. Schregel, aye, Dr. Sonntag, aye; Ms. Voet, aye.

ADJOURNMENT

As there were no other matters to come before the Board, Dr. Sonntag adjourned the meeting at 8:08 p.m.

Respectfully submitted,

Darlene Klingerman,
Board Secretary