

**MINUTES OF THE REGULAR PUBLIC MEETING OF THE
BOARD OF SCHOOL DIRECTORS OF THE
WALLINGFORD-SWARTHMORE SCHOOL DISTRICT**

**Monday, June 12, 2017
Strath Haven Middle School Library**

The Board of School Directors of the Wallingford-Swarthmore School District met in the library of the Strath Haven Middle School on the 12th day of June 2017, in accordance with public notice. The following Directors and Officers were present:

| | |
|---------------------|---|
| President | Dr. Richard C. Sonntag |
| Vice President | Dr. Marilyn Huff (<i>absent</i>) |
| Treasurer | Ms. Sally Morbeck |
| Assistant Secretary | Ms. Wendy Voet |
| | Mr. Jerry Ballas (<i>via telephone</i>) |
| | Ms. Chapin Cimino |
| | Dr. Allison Karpyn |
| | Dr. Robert Reiger |
| | Mr. Paul Schregel |
| Superintendent | Dr. Lisa A. Palmer |
| Secretary | Mrs. Darlene Klingerman |
| Solicitor | Mr. Kyle Berman |

The meeting was called to order by Dr. Sonntag at 7:17 p.m., followed by the pledge of allegiance.

SUPERINTENDENT'S REPORT

Dr. Palmer welcomed some very special guests this evening. It has been a long-standing tradition in the District each June to formally honor and thank our retirees for their years of service. This evening we honor 12 retirees, 6 of whom are with us here.

Retirees Present this evening:

| | |
|-------------------------------------|--------------------------|
| Jeanette Lynch, SRS | Scott Kiehner, NPE |
| Friedrich Brunsberg, Transportation | Shoshanna Gottlieb, SHMS |
| Mary Reindorp, SHMS | Ellen Green, SHMS |

Retirees Not Present:

| | |
|--------------------|-------------------|
| Dean Michelson | Susan Boyle |
| Roberta Winemiller | Donna Dougherty |
| Anita Brown | Margaret Brubaker |

On Monday, June 5th, we held our annual *Excellence in Service Award Program*. This award was presented to district employees who demonstrate the following characteristics:

- Go above and beyond for the school community
- Exceed expectations of the position
- Are respected and appreciated by the school community
- Display openness to professional growth

Dr. Palmer attended this year's event where she honored the 16/17 recipients:

1. Judith Taylor, Technology Support Specialist, Technology Dept.
2. Maria Thomas, Reading Support Specialist & Instructional Support Teacher, NPE
3. Erin Costa, School Nurse, WES
4. MC Petras, Special Education Teacher, SRS
5. Erica Laster, Guidance Counselor, SHMS
6. Reagan Lattari, Language Arts Teacher, SHHS
7. Lynn Goslee, Administrative Assistant, SHHS

Dr. Palmer then thanked our parent volunteers and expressed her gratitude and appreciation for all of their gifts of time and their energy that they have given to the students and staff of the Wallingford-Swarthmore School District.

FOCUS TOPICS:

- Recognition of School District Retirees
Mr. Ferg Abbott, Director of Human Resources
- Swarthmore-Rutledge School (SRS) Presentation
Dr. Angela Tuck, Principal, will be joined by Mrs. Roberta Shapiro, Media Specialist, and Mrs. Linda Gillespie, Gifted Teacher
- 2017-2018 Final General Fund Budget Presentation
Ms. Martha Kew, Business Administration

BOARD ANNOUNCEMENTS

Dr. Sonntag announced that the Board met prior this evening in Executive Session to discuss Collective Bargaining and confidential personnel matters. Dr. Sonntag also announced that Mr. Jerry Ballas has joined the meeting tonight via telephone. Dr. Sonntag said that he has been notified by School Board Director Jerry Ballas of his intent to resign from the School Board sometime this summer due to the pending sale of his house and relocation outside of Region 2. The Board will take time during the "New Business" section to discuss the process that they will follow to appoint a replacement. Dr. Sonntag invited members of the audience to stay if they had interest in this topic.

AUDIENCE RECOGNITION: RESPONSE TO TOPICS NOT FOR ACTION ON THE AGENDA

Mr. John Blisard, 202 Glendale Road, Wallingford, PA, addressed the Board concerning the 2017/2018 Final Budget.

MINUTES

Ms. Morbeck moved, seconded by Dr. Karpyn, that the Board of School Directors approve the Minutes of the May 22, 2017 Regular Meeting of the Board of School Directors.

The motion carried with the vote of Mr. Ballas, aye; Ms. Cimino, aye; Dr. Huff, absent; Dr. Karpyn, aye; Ms. Morbeck, abstained, Dr. Reiger, aye; Mr. Schregel, aye, Dr. Sonntag, aye; Ms. Voet, abstained.

PERSONNEL

Dr. Karpyn moved, seconded by Mr. Schregel, that the Board of School Directors approve the following Personnel items:

Non-Certified Staff

Paul Sharrah, Jr. Technology Support Specialist, .70 Wallingford Elementary School and .30 Nether Providence Elementary School, effective May 30, 2017, replacing Kenneth Jenkins, \$15.48 per hour, Step 2, 7.5 hours per day, WSESPA – 12 month.

The Board of School Directors approved the additions and deletion to the 2017 summer school program appointments, as stipulated. (copy to be inserted into Official Minutes)

The Board of School Directors approved the changes to the compensation for the student activity sponsors, for the 2016-2017 school year, as stipulated. (copy to be inserted into Official Minutes)

The Board of School Directors approved the 2017-2018 conference requests, as stipulated. (copy to be inserted into Official Minutes)

The Board of School Directors approved the following independent contractors, as dental examiners, effective July 1, 2017 through June 30, 2018:

| <u>Physician</u> | <u>Grades</u> | <u>Stipend</u> |
|-------------------------|---------------|-------------------------|
| Dr. Russell Young | K, 3, 7* | \$10.00 per examination |
| Dr. Thomas Chermol, Jr. | K, 3, 7* | \$10.00 per examination |

*In addition, all students who are new to Pennsylvania, regardless of their grade, may receive examinations.

The Board of School Directors approved the 2017-2018 appointment and stipend for Darlene Klingerman, as Board Secretary, as stipulated. (copy to be inserted into Official Minutes)

The Board approved the independent contractor to serve as Communications Specialist, for the 2017-2018 year, as stipulated. (copy to be inserted into Official Minutes)

The Board of School Directors approved the 2017-2018 appointment and stipend for Christopher Matsanka, as District Testing Coordinator, as stipulated. (copy to be inserted into Official Minutes)

The Board of School Directors approved the per diem rate for additional days, during the 2017 summer, for the school social worker, as stipulated. (copy to be inserted into Official Minutes)

The Board of School Directors approved the per diem rate for additional days, during the 2017 summer, for school psychologists, as stipulated. (copy to be inserted into Official Minutes)

The Board of School Directors approved the 2017 summer curriculum work, as stipulated. (copy to be inserted into Official Minutes)

The Board of School Directors approved the 2017 spring supplemental post season pay, as stipulated. (copy to be inserted into Official Minutes)

The Board of School Directors approved the renewal of the Long-Term Disability and Life Insurance coverages, as stipulated. (copy to be inserted into Official Minutes)

The Board of School Directors approved the proposed Collective Bargaining Agreement between the Wallingford-Swarthmore School District and the Teamsters, Local No. 312 for the Wallingford-Swarthmore School District Bus Drivers, effective July 1, 2017 through June 30, 2021, as stipulated. (copy to be inserted into Official Minutes)

The Board of School Directors approved the proposed Collective Bargaining Agreement between the Wallingford-Swarthmore School District and the Teamsters, Local No. 312 for the Wallingford-Swarthmore School District Bus Aides, effective July 1, 2017 through June 30, 2021, as stipulated. (copy to be inserted into Official Minutes)

The Board of School Directors approved the 2017-2021 Exempt Supervisors' Compensation Plan, as stipulated. (copy to be inserted into Official Minutes)

The Board of School Directors approved the 2017-2021 Confidential Executive Administrative Assistants' Compensation Plan, as stipulated. (copy to be inserted into Official Minutes)

The Board of School Directors approved the 2017-2021 Non-Certificated Nurses' Compensation Plan, as stipulated. (copy to be inserted into Official Minutes)

The Board of School Directors approved the 2017-2021 ACT 93 Compensation Plan, as stipulated. (copy to be inserted into Official Minutes)

The Board of School Directors approved the Contract for Substitute School and One-to-One Nursing Services between the Wallingford-Swarthmore School District and Pediatric Services of America (PSA), effective July 1, 2017 through June 30, 2018, as stipulated. (copy to be inserted into Official Minutes)

The Board of School Directors approved the compensation of the hourly wage difference, from the current rate to the starting maintenance rate, for painting duties conducted by custodians for the 2017-2018 school year, effective July 1, 2017. (copy to be inserted into Official Minutes)

The Board of School Directors approved Ferguson Abbott as the Wallingford-Swarthmore School District management trustee for the Delaware County Public Schools Healthcare Trust, effective July 1, 2017 through June 30, 2019.

The Board of School Directors approved the Agreement for Substitute Teachers, Aides, and Nurses, and District Security Services between the Wallingford-Swarthmore School District and Substitute Teacher Service (STS), effective July 1, 2017 through June 30, 2019, as stipulated. (copy to be inserted into Official Minutes)

The motion carried with the vote of Mr. Ballas, aye; Ms. Cimino, aye; Dr. Huff, absent; Dr. Karpyn, aye; Ms. Morbeck, aye, Dr. Reiger, aye; Mr. Schregel, aye, Dr. Sonntag, aye; Ms. Voet, aye.

POLICY

Dr. Reiger moved, seconded by Ms. Morbeck that upon recommendation of the Policy Committee, the Board of School Directors approve the second reading of Policy 204 - Attendance, as presented. (copy to be inserted into Official Minutes)

The motion carried with the vote of Mr. Ballas, aye; Ms. Cimino, aye; Dr. Huff, absent; Dr. Karpyn, aye; Ms. Morbeck, aye, Dr. Reiger, aye; Mr. Schregel, aye, Dr. Sonntag, aye; Ms. Voet, aye.

CURRICULUM

Ms. Morbeck moved, seconded by Dr. Karpyn that the Board of School Directors approve the following Curriculum items: (copies to be inserted into Official Minutes)

Related Services Provider Contracts for: (see enclosed)

- 2016-2017 School Year
- Summer 2017 Extended School Year

Tuition Contracts for: (see enclosed)

- Summer 2017 Extended School Year

The Board of School Directors approved the following students for homebound instruction:

Student #2327124 Strath Haven Middle School
 Student #1955055 Strath Haven High School
 Student #1821092 Strath Haven High School

The Board of School Directors approved the Educational Services Agreements for the following students: #2323060, #9999006, #2627102, and #2923059. (copies to be kept on file in the Business Office)

The motion carried with the vote of Mr. Ballas, aye; Ms. Cimino, aye; Dr. Huff, absent; Dr. Karpyn, aye; Ms. Morbeck, aye, Dr. Reiger, aye; Mr. Schregel, aye, Dr. Sonntag, aye; Ms. Voet, aye.

FINANCE

Ms. Morbeck moved, seconded by Ms. Cimino, that the Board of School Directors approve the following Finance items:

The Board of School Directors approved to establish a new student activity account - Class of 2021.

On May 3, 2017, bids were received for the Strath Haven Middle School Stadium Track Resurfacing Bid. A summary of the base bids follows:

| Company Name | Total Base Bid | Total Add Alternate #1 | Total Base Bid Plus Alternate #1 |
|-------------------------|----------------|------------------------|----------------------------------|
| Nagle Athletic Surfaces | \$116,755 | \$109,556 | \$226,311 |
| Deluxe Athletics | \$135,364 | \$169,736 | \$305,100 |

The Board of School Directors awarded the contract to Nagle Athletic Surfaces for a total contract amount of \$116,755 to be paid from Capital Reserve Funds.

The Board of School Directors approved the third Food Service Renewal Contract with ARAMARK Educational Services, LLC. (copy to be inserted into Official Minutes)

The Board of School Directors approved the breakfast and lunch meal prices as stipulated below:

| | 2016-2017 Breakfast | 2017-2018 Breakfast | 2016-2017 Lunch | 2017-2018 Lunch |
|--------------------|---------------------|---------------------|-----------------|-----------------|
| Elementary Schools | \$1.50 | \$1.50 | \$2.55 | \$2.65 |
| Middle School | \$1.50 | \$1.50 | \$2.75 | \$2.75 |
| High School | \$1.50 | \$1.50 | \$2.85 | \$2.95 |

The Board of School Directors approved resetting the following fund balance commitment levels:

| | |
|------------------------------------|-------------|
| Projected PSERS cost stabilization | \$1,300,000 |
| Self-Insurance cost stabilization | \$650,000 |

The Board of School Directors approved a 2016-2017 school year interfund transfer, from the General Fund to the Capital Reserve Fund, in the approximate amount of \$2,500,000, representing Pennsylvania Department of Education PlanCon reimbursement payments from renovation projects. The effective date of the transfer would be June 30, 2017 with the final amount of the transfer to be determined in conjunction with the District's annual audit which will be completed on or about October 31, 2017. These funds will be segregated and will be used for the payment of debt service and capital improvement projects.

2017 Homestead and Farmstead Exclusion Resolution

RESOLVED, by the Board of School Directors of the Wallingford-Swarthmore School District, that Homestead and Farmstead Exclusion Real Estate Tax Assessment reductions are authorized for the school year beginning July 1, 2017, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as follows:

Aggregate amount available for Homestead and Farmstead Real Estate Tax Reduction beginning July 1, 2017: The Pennsylvania Department of Education (PDE) has notified the School District that PDE will pay to the School District, during the 2017-2018 school year pursuant to Act 1, 53 P.S. § 6926.505(b), as a property tax reduction allocation funded by gambling tax funds, the amount of \$1,838,071.84. The School District over applied an additional \$77.93 which was over extended during distributing such funds in the 2016- 2017 school year, bringing the total available for property tax reductions to \$1,837,993.91.

Homestead/Farmstead Numbers: Pursuant to Act 50, 54 Pa. C.S. § 8584(i), and Act 1, 53 P.S. §6926.341(g)(3), the County provided the School District with a certified report listing approved homesteads and approved farmsteads.

Homestead Property Number: The number of approved homesteads within the School District is 5,007.

Farmstead Property Number: The number of approved farmsteads within the School District is 0.

Homestead/Farmstead Combined Number: The aggregate number of approved homesteads and approved farmsteads is 5,007.

Real estate tax reduction: The Wallingford-Swarthmore School District Board of School Directors has determined that the homestead/farmstead exclusion amount shall be \$367.07.

Homestead/Farmstead Exclusion Authorization – July 1 Tax Bills. The tax notice issued to the Owner of each approved homestead/farmstead within the School District shall reflect a homestead/farmstead exclusion real estate assessed value reduction of the established assessed value of the homestead/farmstead, which is equal to \$8,297.

The Board appointed Martha Kew in her official capacity as the District’s Business Administrator, as the collector of the Wallingford-Swarthmore School District real estate taxes for the Borough of Swarthmore. Said appointment to be effective July 1, 2017 and continue through either the appointment/election of an individual to fill the vacant position of Swarthmore Borough Tax Collector or June 30, 2018, whichever shall occur first. If said appointment is to extend beyond June 30, 2018, a similar motion shall be put to the Board of School Directors no later than June 1, 2018 to be effective for the succeeding fiscal year.

The motion carried with the vote of Mr. Ballas, aye; Ms. Cimino, aye; Dr. Huff, absent; Dr. Karpyn, aye; Ms. Morbeck, aye, Dr. Reiger, aye; Mr. Schregel, aye, Dr. Sonntag, aye; Ms. Voet, aye.

Ms. Morbeck moved, seconded by Ms. Voet, that the Board of School Directors approve the following Finance item:

The Board of School Directors adopted the 2017-2018 Final General Fund Operating Budget in the amount of \$78,569,839, funded by the following taxes: (copy to be inserted into Official Minutes)

| | |
|-------------------------------|---------------|
| Nether Providence/Rose Valley | 44.2407 Mills |
| Swarthmore/Rutledge | 44.6597 Mills |
| .5% Real Estate Transfer Tax | |
| \$10 Per Capita Tax | |

The motion carried with the vote of Mr. Ballas, aye; Ms. Cimino, aye; Dr. Huff, absent; Dr. Karpyn, aye; Ms. Morbeck, aye, Dr. Reiger, abstained; Mr. Schregel, aye, Dr. Sonntag, aye; Ms. Voet, aye.

AUDIENCE RECOGNITION: RESPONSE TO TOPICS ON THE AGENDA

There were no comments from the audience.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

Mr. Kyle Berman provided a summary of what is required for the School Director vacancy. Mr. Berman explained that at the point Mr. Ballas’ resignation is effective, the Board has 30 days to fill that seat and has exclusive jurisdiction to appoint someone to that position. If the

Board does not act within that time, the Court will appoint someone to the vacancy. The qualified electors must be at least 18 years of age or more, and must have lived in the District for at least the last year.

After discussion, the Board of School Directors decided to post a Board Director Region 2 Vacancy Notice on the District website that instructs candidates to forward their application, brief resume, and explanation of why they would like to serve on the Board to Darlene Klingerman, Board Secretary, by noon on June 22, 2017. It was decided that the Board would not consider current candidates for the vacancy who are running for School Board Director this election. It was also decided that there will be an interview with each candidate and the Board will narrow the selection down to two candidates. The Administration will collect and distribute all application materials to the Board of School Directors. The selection process will be determined at a future time.

ADJOURNMENT

Dr. Sonntag adjourned the meeting at 9:29 p.m.

Respectfully submitted,

Darlene Klingerman,
Board Secretary