

**MINUTES OF THE REGULAR PUBLIC MEETING OF THE
BOARD OF SCHOOL DIRECTORS OF THE
WALLINGFORD-SWARTHMORE SCHOOL DISTRICT**

**Monday, August 10, 2009
Strath Haven Middle School Library**

The Board of School Directors of the Wallingford-Swarthmore School District met in the library of the Strath Haven Middle School on the 10th day of August, 2009, in accordance with public notice.

The following Directors and Officers were present:

President	Michael P. Reilly
Treasurer	Carol Carr
	Bryan Cullen
Assistant Secretary	Carr Everbach
	Vincent J. Marriott III
	Michael J. Rinaldi
	Richard Sonntag
Superintendent	Rudolph C. Rubeis
Secretary	Barbara Vaughn
Solicitor	Kyle Berman

The meeting was called to order by Mr. Reilly at 7:10 p.m.

Mr. Reilly announced that the Board of School Directors had met in Executive Session prior to the meeting to discuss legal and personnel issues.

SUPERINTENDENT'S REPORT

- Readiness for the 2009-2010 School Year (see enclosed)
 - ✓ Student Information Form
 - ✓ New Teacher Orientation Schedule
 - ✓ Schedule of In-service Programs
 - ✓ School Bus Stop Notification
 - ✓ Convocation Program

AUDIENCE RECOGNITION: RESPONSE TO TOPICS ON THE AGENDA

There were no comments from the audience.

MINUTES

Mr. Everbach moved, seconded by Mr. Rinaldi, that the Board of School Directors approve the minutes of the July 13, 2009, Regular Meeting, of the Board of School Directors. (Copy to be inserted in the Official Minutes Book)

The motion carried with the vote of Ms. Carr, aye; Mr. Cullen, aye; Mr. Everbach, aye; Mr. Marriott, aye; Mr. Reilly, aye; Mr. Rinaldi, aye; Mr. Sonntag, aye.

PERSONNEL

Personnel Agenda Items for Board Approval

Mr. Rinaldi moved, seconded by Mr. Marriott, that the Board of School Directors approve the omnibus motion for the following personnel items:

The Board of School Directors approved the following resignations/retirements/terminations/leaves of absence:

Michael Weinstock, Teacher, Strath Haven Middle School, resignation, effective June 19, 2009;

William Thorpe, Teacher, Strath Haven Middle School, paid Military leave, September 15, 2009, through October 6, 2009; unpaid Military leave of absence, on October 7, 2009 through on or about November 17, 2009;

Jennifer Connolly, Teacher, Swarthmore-Rutledge School, paid FMLA leave (use of sick days), on or about October 22, 2009, through on or about December 2, 2009; unpaid FMLA leave of absence, on or about December 3, 2009 through January 22, 2010; unpaid leave of absence, January 25, 2010 through February 26, 2010;

Elma Jones, Teacher, Swarthmore-Rutledge School, medical sabbatical, effective August 31, 2009 through January 28, 2010;

Lisa Gizzio, Instructional Support, Nether Providence Elementary School, retirement, effective June 17, 2009; and

Theresa Mohollen, Instructional Support, Nether Providence Elementary School, resignation, effective June 17, 2009.

The Board of School Directors approved the following appointments:

Bryan Neuber, 4th Grade Teacher, Swarthmore-Rutledge School, at the salary of \$46,000, Bachelor's Degree, Step 1.0, Long-Term Substitute, effective August 28, 2009;

Laura Kuchler, Special Education Teacher, Wallingford Elementary School, at the salary of \$59,544, Master's Degree, Step 10, Professional Employee Contract, effective August 31, 2009;

Jessica Lavender, Special Education Teacher, Strath Haven Middle School, at the salary of \$46,410, Bachelor's Degree, Step 1.5, Temporary Professional Employee Contract, effective August 28, 2009;

Jennifer McGaffin, Grade 5 Teacher, Wallingford Elementary School, at the salary of \$49,230, Master's Degree, Step 2.5, Long-Term Substitute, effective 8/31/2009 through 6/22/2010;

Elizabeth Cotrufello, First Grade Teacher, Swarthmore-Rutledge School, at the salary of \$55,644 (prorated), Master's Degree, Step 7.5, Long-Term Substitute, effective 10/22/09 through 2/26/2010; and

Paul Carboni, English Teacher, Strath Haven High School, at the salary of \$49,640 (prorated), Master's Degree, Step 3.0, Short-Term Substitute, effective August 31, 2009 through November 2, 2009.

The Board of School Directors approved the change of assignments, as listed:

<u>Name</u>	<u>From</u>	<u>To</u>
Ellen Green	MS, Guidance	HS, Guidance, effective 8/31/2009
Linda Donnelly	HS, Guidance	MS, Guidance, effective 8/31/2009
Marc de Jong	WES, Special Education Teacher	WES, 4 th Grade Teacher, replacing Elizabeth Motten, effective 8/31/2009
Jennifer Cichowski	SRS, Building Substitute 2008-2009	SRS, 1 st Grade Teacher, effective 8/31/2009
Colleen Fender	NPE, Instructional Support	NPE, Long-Term Substitute 4 th Grade Teacher, \$46,820 (prorated) Bachelor's Degree, Step 2, replacing Kelly Yiadom, effective 8/31/2009 through 12/23/2009

The Board of School Directors approved the change of salary status for the following teachers, effective August 31, 2009:

<u>Name</u>	<u>From</u>	<u>Salary</u>	<u>To</u>	<u>Salary</u>
Kathleen Spare	Master's Degree, Step 15	\$71,839	Master's Degree, Seniority Step	\$100,000
Taryn Owens	Bachelor's Degree, Step 4	\$45,351	Master's Degree, Step 5	\$ 51,281
Caroline Gilfoil	Bachelor's Degree, Step 2	\$44,804	Master's Degree, Step 3	\$ 49,640
Dawn Dankanich	Bachelor's Degree, Step 4	\$45,351	Master's Degree, Step 5	\$ 51,281
Stephen Krall	Bachelor's Degree, Step 7.5	\$46,997	Master's Degree, Step 8.5	\$ 56,820

The Board of School Directors approved the appointment of additional Homebound Instructors for the 2009-2010 school year, at the rate of \$30.00 per hour, as stipulated. (Copy to be inserted in the Official Minutes Book)

The Board of School Directors approved the revised activities supplemental appointment list, for the 2009-2010 school year, as stipulated. (Copy to be inserted in the Official Minutes Book)

The Board of School Directors approved the revised fall athletic supplemental appointment list, for the 2009-2010 school year, as stipulated. (Copy to be inserted in the Official Minutes Book)

The Board of School Directors approved the spring athletic supplemental appointment list, for the 2009-2010 school year, as stipulated. (Copy to be inserted in the Official Minutes Book)

The Board of School Directors approved the following payment for unused sick days, as listed:

<u>Name</u>	<u>Days/Per Diem</u>	<u>Amount</u>
Lisa Gizzio	15.81 @ \$10.00 per day	\$158.10

The Board of School Directors approved the appointment of staff members as mentors during the 2009-2010 school year, as stipulated. (Copy to be inserted in the Official Minutes Book)

The Board of School Directors approved compensation for teachers to develop the curriculum for the PSSA remedial reading and mathematics classes, required for students who have not received Proficient or Advanced scores on the twelfth grade PSSA, as stipulated. [funded through Title II-A] (Copy to be inserted in the Official Minutes Book)

The motion carried with the vote of Ms. Carr, aye; Mr. Cullen, aye; Mr. Everbach, aye; Mr. Marriott, aye; Mr. Reilly, aye; Mr. Rinaldi, aye; Mr. Sonntag, aye.

Items for Information

Elementary Teaching Staff – Class Size	[2009-2010 school year]
Vacancy Status – September 8, 2009	[First Day of School for Students]
Appointment of Food Service Director	[Heather Giangiulio]

CURRICULUM

Curriculum Addendum Items for Board Approval

Mr. Rinaldi moved, seconded by Mr. Sonntag, that the Board of School Directors approve the omnibus motion for the following curriculum items:

The Board of School Directors approved the Related Service Agreements for the 2009-2010 school year:

Contract For	With	Rate Per Hour	Days	Cost
Sign Language Interpreter for parents at SRS events	Deaf Hearing Communication Centre	51.00	30 (maximum)	1,530.00
Sign Language Interpreter for parents at HS events	Deaf Hearing Communication Centre	51.00	30 (maximum)	1,530.00
1:1 for Student #62366	Staffing Plus, Incorporated	18.50	204 (includes ESY)	28,971.00
Speech Services	Chatterbox Connections	58.00 (7.5 hours per day)	180	78,300.00

The Board of School Directors approved the following Strath Haven High School Alternative Program placements at Summit for the 2009-10 school year:

Contract for	Initial Date of Enrollment	*Projected Per Diem Cost Per Student	# Days	Total
Student #40301	09/01/08	\$99.85	180 days	\$17,973
Student #61604	10/06/08	\$99.85	180 days	\$17,973
Student #45188	01/26/09	\$99.85	180 days	\$17,973
Student #61398	09/01/09	\$99.85	180 days	\$17,973
Student #10672	09/01/09	\$99.85	180 days	\$17,973

*Projected per diem cost per student based on enrollment of eleven students

The Board of School Directors approved the adoption of the textbook *Elements of Language: Introductory Course* (Holt, Rinehart, and Winston: 2009), for use as the primary textbook in sixth grade Integrated Language Arts.

The Board of School Directors approved the following field trip:

School	Grade(s)	Date	Field Trip	Rationale	Cost/ Pupil Paid by Student
MS	6	December 1-2, 2009	Washington, D.C.	In conjunction with their study of ancient civilizations, students will visit exhibition of the Terra Cotta Army of Emperor Qin at the National Geographic Museum Gallery of Art.*	\$52.00

* Curricular

The motion carried with the vote of Ms. Carr, aye; Mr. Cullen, aye; Mr. Everbach, aye; Mr. Marriott, aye; Mr. Reilly, aye; Mr. Rinaldi, aye; Mr. Sonntag, aye.

Item for Information

Adequate Yearly Progress [2008-2009] – HS

FINANCE

Finance Agenda Items for Board Approval

Mr. Everbach moved, seconded by Mr. Marriott, that the Board of School Directors approve the omnibus motion for the following finance items:

The Board of School Directors approved the following, as stipulated:

- Payment of Invoices to Vendors in the amount of \$3,694,523.73 dated from 07/8/09 – 07/29/09. (Copy to be inserted in the Official Minutes Book)

The Board of School Directors approved the following, as stipulated:
(Copy to be inserted in the Official Minutes Book)

- Treasurer’s Report 07/09

The Board of School Directors acknowledged receipt of the following, as stipulated:
(Copy to be inserted in the Official Minutes Book)

- General [Fund 10] 07/09
 - ✓ Trial Balance, Revenue, & Expenditure Reports
- Capital Reserve [Fund 22] 07/09
 - ✓ Trial Balance, Revenue/Expenditure Reports
- Student Activities [Fund 29] 07/09
 - ✓ Trial Balance Report
- High School Renovation [Fund 30] 07/09
 - ✓ Trial Balance, Revenue/Expenditure Reports
- 2006 General Obligation Bond [Fund 33] 07/09
 - ✓ Trial Balance, Revenue/Expenditure Reports
- 2008 General Obligation Bond [Fund 34] 07/09
 - ✓ Trial Balance, Revenue/Expenditure Reports

The Board of School Directors approved the following, as stipulated:
(Copy to be inserted in the Official Minutes Book)

- Budget transfer 2008 - 2009 school year

The Board of School Directors approved the following lunch prices:

Elementary Schools lunch price - \$2.25	High School lunch price - \$2.55
Middle School lunch price - \$2.35	High School premium lunch price - \$2.90

The Board of School Directors approved the enclosed Agreement with Children and Adult Disability and Educational Services (C.A.D.E.S.), to provide specialized transportation services from September 8, 2009 through on or about June 30, 2009. (Copy to be inserted in the Official Minutes Book)

Approval to appoint Richard Sonntag as the District's Voting Delegate at the Pennsylvania School Boards Association Legislative Policy Council meeting on Thursday, October 15, 2009, during the PASA-PSBA School Leadership Conference in Hershey, Pennsylvania. (Copy to be inserted in the Official Minutes Book)

The Board of School Directors approved the submission of PlanCon Part I, Interim Reporting, for the Strath Haven Middle School Project, to the Pennsylvania Division of School Facilities, Bureau of Budget and Fiscal Management. (Copy to be inserted in the Official Minutes Book)

The Board of School Directors approved the District's participation in the Pennsylvania Education Joint Purchasing Council program. (Copy to be inserted in the Official Minutes Book)

The motion carried with the vote of Ms. Carr, aye; Mr. Cullen, aye; Mr. Everbach, aye; Mr. Marriott, aye; Mr. Reilly, aye; Mr. Rinaldi, aye; Mr. Sonntag, aye.

Assessment Appeals

Mr. Rinaldi moved seconded by Mr. Marriott, that the Board of School Directors authorize Fox Rothschild, LLP to enter into an agreement for the property located at 620 Vernon Street in Nether Providence Township, identified as folio # 34-00-00962-00, setting the assessment of the property at \$192,150 for the period at issue through the 2009 tax year. (Copy to be inserted in the Official Minutes Book)

The motion carried with the vote of Ms. Carr, aye; Mr. Cullen, aye; Mr. Everbach, aye; Mr. Marriott, aye; Mr. Reilly, aye; Mr. Rinaldi, aye; Mr. Sonntag, abstained.

FACILITIES

Facilities Agenda Items for Board Approval

Mr. Rinaldi moved, seconded by Mr. Marriott, that the Board of School Directors approve the omnibus motion for the following facilities items:

The Board of School Directors approved disposal of two unserviceable heating and A/C units that were once used in the old transportation office on Copples Lane.

The Board of School Directors approved the following requests for use of school facilities:

ORGANIZATION	LOCATION	AMOUNT OF DAYS/WEEKS	TOTAL COST
Group "B"			
People to People	SHHS Auditorium	3 days	\$75.00
Group "C"			
Main Line College Funding	SHHS Classroom	1 day	\$ 37.50

The motion carried with the vote of Ms. Carr, aye; Mr. Cullen, aye; Mr. Everbach, aye; Mr. Marriott, aye; Mr. Reilly, aye; Mr. Rinaldi, aye; Mr. Sonntag, aye.

SHMS Project Change Orders

Mr. Everbach moved, seconded by Mr. Marriott, that the Board of School Directors approve the following MS Project change orders:

Change Order #01-024, submitted by E. R. Stuebner, Inc. **(General Construction) \$8,061.47**

- \$ 335.00 – provide additional painting for the kitchen
- (\$ 6,648.00) – provide modifications for district administration area
- \$12,797.07 – remove safety cable posts & grind flush with concrete slab
- (\$ 1,019.60) – provide J.R. Metzger to repair damaged light pole base
- \$ 2,597.00 – demolish existing wall in vestibule D226 and provide metal stud and gyp board partitions

Change Order #03-007, submitted by Connelly Construction Corporation **(Mason)**

- \$ 1,211.84 – perform required pointing of the head and bed joints at the back-up wall on line X1 between XV and XP

Change Order #03-008, submitted by Connelly Construction Corporation

- \$ 6,284.00 – rebuild the chase walls with new CMU, rooms C253, and C254

Change Order #03-009, submitted by Connelly Construction Corporation

- \$ 6,284.00 – rebuild the chase walls with new CMU, rooms C319, and C320

Change Order #07-009, submitted by Guy M. Cooper, Incorporated **(Plumbing)**

- \$8,140.49 – provide insulation for the condensate piping in Area B
- Change Order #07-010, submitted by Guy M. Cooper, Incorporated
 - \$5,525.32 – provide insulation for the condensate piping in Area A.
- Change Order #07-011, submitted by Guy M. Cooper, Incorporated
 - \$2,403.27 – repair the water line and extend the existing vent above the height of the new addition
- Change Order #08-003, submitted by Apex Plumbing and Heating **(Fire Protection) \$2,425.16**
 - \$ 547.28 – modify upright heads to sprinkler drops in new grid ceiling
 - \$ 169.64 – drain system and relocate sprinkler head to accommodate the installation of new light fixture
 - \$ 1,708.24 – install check valve at fire riser assembly and install two sprinkler heads at the underside of the Area B 1st floor landing in the lower level
- Change Order #09-004, submitted by Worth & Company, Inc. **(HVAC Contractor)**
 - \$ 2,536.51 – provide additional refrigerant piping due to the relocation of the indoor evaporator and the addition of a vent for the proposed dryer
- Change Order #09-007, submitted by Worth & Company, Inc.
 - (-\$382.92) – repair the water line to the bus depot building
- Change Order #10-014, submitted by JR Metzger, Incorporated **(Electrical) \$6,816.79**
 - \$ 611.56 – provide type C fixtures in room A203 and turnover the type E fixtures to the owner for attic stock
 - \$ 6,205.23 – relocate the projector plate in keyboard classroom; install high-hat fixtures at the first level of stairs AS-1 and BS-1; provide eight additional Cat 6 drops, 4 each in 225 and 4 each in 226; relocate, install, and terminate the cables to all the keyboard stations in the keyboard room
- Change Order #10-015, submitted by JR Metzger, Incorporated
 - \$ 6,621.94 – provide door contact at Area A and B stair entries at lower level; provide the necessary labor, material and equipment to interface the Area of Rescue Station with the handicap door operator at the main entrance to the addition; relocate the remote intercom system from the inside of vestibule A104 to the outside
- Change Order #10-016, submitted by JR Metzger, Incorporated
 - \$7,400.11 – relocate the power and data drops from the wall to the island workstations in all nine science classrooms
- Change Order #10-017, submitted by JR Metzger, Incorporated **\$8,626.03**
 - \$1,019.60 – repair damaged light pole base
 - \$7,606.43 – provide interface of the magnetic hold opens to the fire alarm system; provide low voltage power to the magnetic hold opens, door security key switch, scanner, and interface with the magnetic locks
- Change Order #10-018 – submitted by JR Metzger, Incorporated
 - \$9,753.68 – provide six additional floor boxes in the library with data and power; relocate projector cabling as requested; provide a 25 pair cable from the new MDF room to the demark in the existing building
- Change Order #10-019 – submitted by JR Metzger, Incorporated
 - \$3,122.29 – install new circuits to the book shelves from under-slab in lieu of power pole to feed the light fixtures

The motion carried with the vote of Ms. Carr, aye; Mr. Cullen, aye; Mr. Everbach, aye; Mr. Marriott, aye; Mr. Reilly, aye; Mr. Rinaldi, abstained; Mr. Sonntag, aye.

Item for Information

Strath Haven Middle School Additions and Renovations Project – Status Report

AUDIENCE RECOGNITION: RESPONSE TO TOPICS NOT ON THE AGENDA

Corinda and Ken Crowther spoke in support of their autistic son Max.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

There was no New Business.

ADJOURNMENT

As there were no other matters to come before the Board, Mr. Reilly adjourned the meeting at 7:40 p.m.

Respectfully submitted,

Barbara Vaughn
Secretary

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